

HERTSMERE BOROUGH COUNCIL
FORWARD PLANNING PROGRAMME

For the 4-month period 1 December 2020 - 31 March 2021
(Published on 13 November 2020)

This programme contains **all** the reports (including key and non-key decisions) that Hertsmere expects to put before Members over the next four months. This programme is rolled forward each month, covering the four-month period ahead.

The definition of a key decision is one which:

[a] will result in expenditure or savings of £100,000 revenue or £100,000 or more capital in any one year

OR

[b] has a significant impact on people living or working in two or more wards

Any plan, strategy or budget that forms part of the budget and policy framework is also included in the Forward Plan; decisions on these are taken by the Council.

A decision notice for each key decision taken is usually published within six working days of the decision having been made. Decision notices may be inspected at the Civic Offices, Elstree Way, Borehamwood, WD6 1WA [between 9.00 am and 5.00 pm – Monday – Friday] and at our Customer Information Centres at the Wyllyotts Centre, Darkes Lane, Potters Bar, EN6 2HN [between 9.30 am and 2.00 pm – Tuesdays] and at the Citizens Advice Bureau, 8 Rudolph Road, Bushey, WD23 3DU [between 9.30 am and 2.00 pm – Thursdays].

The law and the Council's Constitution provide for urgent decisions to be made. A decision notice will be published for these in precisely the same way.

Representations against the intention to hold an item, or part thereof, in private to be sent in writing to the Democratic Services Manager at the Council's Offices, Borehamwood or by email to: wrox.rehill@hertsmere.gov.uk.

DECISION TAKERS

COUNCIL

The Mayor

Deputy Mayor

Councillor Swerling

Councillors Bright, Briski, Brown, Butler, Carter, Challice, Choudhury, Clapper, Cohen, Eni, Evans, Graham, Gray, Heywood, P Hodgson-Jones, S Hodgson-Jones, Lambert, Lyon, Melville, Morris, Mortimer, Myers, Newmark, Plancey, Quilty, Reeve, Richards, Rosehill, Rutledge, A Sachdev, M Sachdev, Selby, Silver, Spencer, Susman, Turner and Vince

EXECUTIVE

Councillor Bright

Leader of the Council / Communications and Consultation portfolio

Councillor Clapper

Leisure, Culture and Health portfolio / Deputy Leader

Councillor Graham

Finance and Property portfolio

Councillor M Sachdev

Community and Economic Development

Councillor Dr Cohen

Planning portfolio

Councillor Heywood

Housing and Transport portfolio

Councillor Choudhury

Community Safety and Performance portfolio

Councillor Quilty

Environment portfolio

TITLE (* indicates KEY DECISION # indicates restricted content)	COMMITTEE/BODY	EXPECTED DATE OF CONSIDERATION/ DECISION	LEAD OFFICER/ REPORT AUTHOR	DOCUMENTS TO BE SUBMITTED TO BODY/DECISION TAKER (and how to request details)
RIPA Policy and Guidance *	Executive	9 Dec 2020	Harvey Patterson	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk
InspireAll - Support Request (EX/20/74)# *	Executive Council	9 Dec 2020 26 Jan 2021	Matthew Bunyon, Hilary Shade	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk

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COVID-19 Further Support for Businesses*	Executive	9 December 2020	Councillor John Graham Matthew Bunyan	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk
Recommendations from Operations Review Committee – Data Security	Executive	9 Dec 2020	Councillors Choudhury and Graham Matthew Bunyan	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk

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Christmas Holiday 2020 Free Meals - report on progress and to clarify how the scheme will operate. *	Executive	9 Dec 2020	Councillor Morris Bright MBE Hilary Shade	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk
To consider publication of Reg 19 plan for formal representation stage *	Policy Review Committee Executive Council	16 Dec 2020 10 Feb 2021 Before 17 Mar 2021	Councillor Dr Harvey Cohen Ross Whear	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk

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Development Sites Award of Contract and Funding# *	Executive EX/20/31 Council	13 Jan 2021 26 Jan 2021	Councillor John Graham Alex Digby	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk
Replacement windows and doors – award of contract (EX/20/77) * #	Executive	13 Jan 2021	Councillor John Graham M Greaves	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk

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Fairway Hall car park - lease renewal (EX/20/72)#	Executive	13 Jan 2021	Councillor John Graham M Greaves	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk
Setting the Capital Budget 2020/21 to 2022/23 *	Executive Policy Review Committee Executive Council	13 Jan 2021 21 Jan 2021 10 Feb 2021 24 Feb 2021	Councillor John Graham Matthew Bunyon	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk

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Setting the Revenue Budget for 2021/22 *	Executive Policy Review Committee Executive Council	13 Jan 2021 21 Jan 2021 10 Feb 2021 24 Feb 2021	Councillor John Graham Matthew Bunyon	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk
Capital Budget (Including Capital Strategy) *	Executive Policy Review Committee Executive Council	13 Jan 2021 21 Jan 2021 10 Feb 2021 24 Feb 2021	Councillor John Graham Matthew Bunyon	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk

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Financial Strategy *	Executive Policy Review Committee Executive Council	13 Jan 2021 21 Jan 2021 10 Feb 2021 24 Feb 2021	Councillor John Graham Matthew Bunyon	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk
Local Council Tax Support Scheme 2021/22 *	Council	26 Jan 2021	Councillor John Graham Matthew Bunyon	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk

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Setting the Council Tax Base 2021/22 *	Council	26 Jan 2021	Councillor John Graham Matthew Bunyon,	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk
Annual Report on the Formal Complaints by the Council's Customers - 2019/20 *	Council	26 Jan 2021	Councillor Morris Bright MBE Harvey Patterson	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk

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Progress Report January 2021 (SIAS) *	Audit Committee	28 Jan 2021	Councillor John Graham Matthew Bunyon	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk
Certification of Claims and Returns Annual Report 2019/2020 (EY) *	Audit Committee	28 Jan 2021	Councillor John Graham Matthew Bunyon	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk

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New Accounting Standards and Review of Accounting Policies (F&BS) *	Audit Committee	28 Jan 2021	Councillor John Graham Matthew Bunyon	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk
Treasury Management Strategy Statement 2021/22 and Prudential Indicators 2021/22 to 2023/24 *	Audit Committee Council	28 Jan 2021 24 Feb 2021	Councillor John Graham Matthew Bunyon,	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk

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Risk Management Update January 2021 *	Audit Committee	28 Jan 2021	Councillor John Graham Matthew Bunyon	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk
Review of Treasury Management Practises (F&BS)	Audit Committee	28 Jan 2021	Councillor John Graham Matthew Bunyon	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk

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Council Tax Setting and Collections Fund Levies 2021/22 *	Executive Council	10 Feb 2021 24 Feb 2021	Councillor John Graham Matthew Bunyon	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk
Parking Standards Supplementary Planning Document (SPD) - Draft revised SPD for public consultation *	Executive	10 Feb 2021	Councillor Dr Harvey Cohen R Whear	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk

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Setting the Council Tax 2021/22 *	Council	24 Feb 2021	Councillor John Graham Matthew Bunyon,	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk
2020 Vision Performance Report - Quarter 3 2020/21 *	Executive	17 Mar 2021	Councillor Choudhury Hilary Shade	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk

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Revocation of Air Quality Management Area (EX/20/35) *	Executive EX/20/35	17 Mar 2021	Councillor Seamus Quilty Paul Sawyer	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk
Progress on Anti-Fraud Plan 2020/2021 (SAFS)	Audit Committee Audit Committee	29 Oct 2020 31 Mar 2021	Councillor John Graham Matthew Bunyon	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk

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Anti-Fraud and Anti- Corruption Strategy *	Audit Committee	31 Mar 2021	Councillor John Graham Matthew Bunyon	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk
Anti-Fraud Plan 2021/2022 (Draft) (SAFS) *	Audit Committee	31 Mar 2021	Councillor John Graham Matthew Bunyon	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk

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External Audit Plan 2020/2021 (Draft) (EY) *	Audit Committee	31 Mar 2021	Councillor John Graham Matthew Bunyon	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk
Annual Audit and Certification Fees 2020/2021(EY) *	Audit Committee	31 Mar 2021	Councillor John Graham Matthew Bunyon	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk

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Internal Audit Plan 2021/2022 (draft) (SIAS) *	Audit Committee	31 Mar 2021	Councillor John Graham Matthew Bunyon	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk

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Risk Management Update March 2021 *	Audit Committee	31 Mar 2021	Councillor John Graham Matthew Bunyon	Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk
Modern Slavery - Implementation of LGA Action Plan *	Executive	14 Apr 2021		Report of Officers available 5 clear days before the meeting on the Council's website or on application to the Democratic Services Manager at the Council Offices, Borehamwood, email: wrox.rehill@hertsmer e.gov.uk