

HERTSMERE BOROUGH COUNCIL

Meeting name & Date	Council 10 July 2019
Agenda item	8
Report title	2020 Vision Annual Report 2018/19
Report reference no.	C/19/22
Wards affected	All wards
Report author, job title & email	Hilary Shade, Head of Partnerships and Community Engagement Hilary.shade@hertsmere.gov.uk
List of Appendices	Appendix A – Annual Report 2018/19
Reason for urgency	Not applicable

PUBLIC REPORT - this report is available to the public.

1 RECOMMENDATION

- 1.1 To note the Annual Report for 2018/19 attached at Appendix A.

2 PURPOSE OF THIS REPORT

- 2.1 The report requests that Council approve the Annual Report for 2018/19 for publication on the Council's website.

3 REASONS FOR RECOMMENDATION

- 3.1 Annual reporting on the council's overall performance to the general public forms part of the Council's Performance Management Strategy.

4 ALTERNATIVE OPTIONS

- 4.1 None.

5 BACKGROUND

- 5.1 This report has been produced in line with the Performance Management Framework (PMF) which has been agreed by both Executive and Full Council to support the implementation of Hertsmere's 2020 Vision and the Corporate Action Plan. The updated PMF identifies a schedule of performance reporting which aims to reduce duplication and allow focus on key areas.

6 ANNUAL REPORT

6.1 Hertsmere's 2020 Vision was adopted as the Council's Corporate Plan for 2017 – 2020. Alongside this an updated Performance Management Framework was agreed which identifies that the following will be produced:

- A reduced set of **Quality Service Indicators (QSI)** which would be monitored quarterly to focus attention on the Council's key service areas.
- An Annual **Corporate Action Plan** which sets out the key areas of activity for the authority for the next twelve months
- An **Annual Report**, which would highlight our successes and achievements over the past year

6.2 Performance against the QSIs and Corporate Action Plan for 2018/19 is reported on a quarterly basis to the Executive and is also considered in more detail by both Chief Officer Board and the Executive Performance Management Panel.

6.3 Appendix A sets out the Council's Annual Report for 2018/19. This is intended to be a high level document, highlighting achievements against each Corporate Plan Priority. In addition, the annual outturns for the Quality Service Indicators and the year-end Corporate Plan updates have also been included. It is proposed that this document be made publicly available via the Council's website rather than be produced in hard copy format. The document has been approved by the Executive at its meeting in June 2019.

6.4 Work on the Corporate Action Plan for 2019/20 has been delayed due to the recent election and the document will be produced in conjunction with Executive Members.

7 FINANCIAL AND BUDGET FRAMEWORK IMPLICATIONS

7.1 Any financial requirements arising from performance management issues will be subject to separate reports to the Executive.

8 LEGAL POWERS RELIED ON AND ANY LEGAL IMPLICATIONS

8.1 There are none arising from the report.

9 EFFICIENCY GAINS AND VALUE FOR MONEY

9.1 None for the purposes of this report.

10 RISK MANAGEMENT IMPLICATIONS

10.1 None for the purposes of this report

11 PERSONNEL IMPLICATIONS

11.1 None for the purposes of this report

12 EQUALITIES IMPLICATIONS

12.1 None for the purposes of this report

13 CORPORATE PLAN and POLICY FRAMEWORK IMPLICATIONS

13.1 The Quality Service Indicators, Corporate Action Plan and Annual Report are a key part of the Council's 2020 Vision, the Council's Corporate Plan 2017-2020.

14 ASSET MANAGEMENT IMPLICATIONS

14.1 None for the purposes of this report.

15 HEALTH AND SAFETY IMPLICATIONS

15.1 None for the purposes of this report.

16 BACKGROUND DOCUMENTS USED TO PREPARE THIS REPORT

16.1 None for the purposes of this report.