

## HERTSMERE BOROUGH COUNCIL

Meeting name & Date	<b>EXECUTIVE - 26 June 2019</b>
Agenda item	<b>7.2</b>
Report title	<b>Radlett and District Museum – Core Funding</b>
Report reference no.	<b>EX/19/36</b>
Wards affected	<b>Aldenham East and Aldenham West</b>
Report author, job title & email	Hilary Shade, Head of Partnerships, Community Engagement and housing Hilary.shade@hertsmere.gov.uk
List of Appendices	None
Reason for urgency	Not Applicable
Is it a Key Decision?	No
Call-in expires on	8 July 2019
Exempt from Call-in	Not Applicable
Portfolio Holders	Cllr Caroline Clapper, Leisure, Culture and Health Portfolio Holder

**PUBLIC REPORT - this report is available to the public.**

### **1 RECOMMENDATION**

- 1.1 That the Executive approves the establishment of a 4 year Partnership Agreement with Radlett and District Museum to provide core funding of £3,000 per annum to be funded from the Partnerships and Community Engagement revenue budget provisions for support to the voluntary sector.

### **2 PURPOSE OF THIS REPORT**

- 2.1 This report is brought to the Executive seeking agreement to enter into a 4 year partnership agreement with Radlett and District Museum to provide core funding to the recently established Radlett and District Museum as recommended by the Grants Panel at its meeting on 10 June 2019. The core funding request is for £3,000 per annum which will contribute to the running costs of the museum of circa £5,000 - £6,000 per annum. The proposal for a 4 year agreement is so that it will be co-terminus with the other partnership agreements for core funding.

### **3 REASONS FOR RECOMMENDATION**

- 3.1 Whilst the Museum relies on fundraising and donations, the core funding will contribute to the running costs of the museum which include rent, utilities, insurance, marketing material, refreshments, volunteer expenses and repairs and maintenance.

### **4 ALTERNATIVE OPTIONS**

- 4.1 The Executive could determine not to provide core funding however the Council provides core funding to the other community led museums in the borough as set out in para. 6 Financial Implications.

### **5 BACKGROUND**

- 5.1 The Radlett Archives Group (RAG) was formed in 2017 to acquire and store the comprehensive archive of photographs, documents and artefacts accumulated by the late Philip Eastburn, the well-known and highly-regarded local historian.
- 5.2 In 2018 Radlett Archives were constituted as a Charitable Incorporated Organisation (CIO) and registered with the Charity Commission number 1175292 as Radlett and District Museum.
- 5.3 After a period of searching for a “home”, an agreement was initially reached with Hertfordshire County Council to lease a room on the first floor of the Radlett Library. Whilst being an ideal place for storage, the annual rent proved expensive and the room is not big enough for exhibiting purposes. Consequently, the Museum have sought to acquire suitable and affordable premises and agreement has been reached with the Trustees of the Radlett Village Institute to lease an area at the bottom of the Institute’s garden and erect a prefabricated building, subject to planning permission (application submitted in April 2019). This is being funded through fundraising and donations, and there has been S106 contribution from funds specifically allocated for museums and cultural services in Radlett.
- 5.4 The Trustees have now approached the Council seeking support towards the ongoing running costs of the Museum. Their application for core funding was supported by the Grants Panel when it met on 10 June and this report is brought to the Executive to agree the establishment of a 4 year Partnership Agreement to provide core funding of £3,000 per annum.

### **6 FINANCIAL AND BUDGET FRAMEWORK IMPLICATIONS**

- 6.1 There is provision of £402,500 in the Partnerships and Community Engagement Revenue Budget to support the voluntary sector which is allocated as set out below.

### **Partnership Agreements for Core Funding – Total £360,050**

- Citizens Advice Hertsmere £252,000 per annum
- Communities 1<sup>st</sup> £20,000 per annum
- Community Transport Scheme £20,000 per annum
- St Albans & Hertsmere Refuge £7,400 per annum
- Home-start £5,00 per annum
- Borehamwood Seniors £5,000 per annum
- Sixty Plus Potters Bar £5,000 per annum
- Bushey Museum £34,000 per annum
- Elstree & B/Wood Museum £10,500 per annum
- Potters Bar Historical Society £1,150 per annum

### **One Off Community Grants – Total £42,450**

- Silver Sunday /  
Older People's Day £2,500 per annum
- Community Grants £39,950 per annum

- 6.2 Providing £3,000 per annum core funding to the Radlett and District Museum will reduce the balance of funding available for one off community grants by the equivalent amount.

## **7 LEGAL POWERS RELIED ON AND ANY LEGAL IMPLICATIONS**

- 7.1 None for the purposes of this report.

## **8 EFFICIENCY GAINS AND VALUE FOR MONEY**

- 8.1 None for the purposes of this report.

## **9 RISK MANAGEMENT IMPLICATIONS**

- 9.1 There is a risk that without funding support from the Council the Museum may have difficulty in fully meeting its running costs.

## **10 PERSONNEL IMPLICATIONS**

- 10.1 None for the purposes of this report.

## **11 EQUALITIES IMPLICATIONS**

- 11.1 None for the purposes of this report.

## **12 CORPORATE PLAN and POLICY FRAMEWORK IMPLICATIONS**

- 12.1 Radlett and District Museum will contribute to the Council's 2020 Vision and the priorities of "Supporting our Communities".

## **13 ASSET MANAGEMENT IMPLICATIONS**

- 13.1 There are none arising from this report as the Museum is currently located in Hertfordshire County Council premises and the new facility is to be located on land that is not in the ownership of Hertsmere Borough.

## **14 HEALTH AND SAFETY IMPLICATIONS**

- 14.1 There are none arising from this report.

## **15 BACKGROUND DOCUMENTS USED TO PREPARE THIS REPORT**

- 15.1 None

## **16 CONSULTATION ON DRAFT REPORT**

- 16.1 A draft of this report was sent to the following on the following dates:

<b>Consultee</b>	<b>Report sent</b>	<b>Comments rcvd</b>
Chief Executive & Corporate Director (COB)	21 May 2019	29 May 2019
Head of Finance	21 May 2019	
Head of Legal & Democratic Services	21 May 2019	
Museums and Heritage Officer	21 May 2019	22 May 2019
Corporate Support Officer	21 May 2019	22 May 2019