

HERTSMERE BOROUGH COUNCIL

Meeting name & Date	POLICY REVIEW COMMITTEE 08 July 2019
Agenda item	
Report title	Committee briefing on CIL/CIF Policy
Report reference no.	P/19/04
Wards affected	All wards
Report author, job title & email	Laura Wood, Planning Strategy Manager Laura.Wood@hertsmere.gov.uk
List of Appendices	
Reason for urgency	Not applicable

PUBLIC REPORT - this report is available to the public.

1 RECOMMENDATION

- 1.1 That Members note the content of this briefing.

2 PURPOSE OF THIS REPORT

- 2.1 The purposes of this report are to:

- a) Brief Members on the current approach to Community Infrastructure Levy (CIL) and the Community Infrastructure Fund (CIF) spend; and
- b) Seek the views of Members regarding how the CIL / CIF spend processes could be improved for future funding rounds.

3 BACKGROUND

- 3.1 Policy Review Committee requested a Committee Briefing on the current approach to Community Infrastructure Levy (CIL) and the Community Infrastructure Fund (CIF), particularly with regard to the following questions:
- (a) How does the policy define infrastructure projects?
 - (b) What is the policy for the CIF bidding process – how are bids managed?
 - (c) What is the policy on providing match funding?
 - (d) How are bidders attracted to apply, and what policy guidance are they given for their application?

(e) What lessons have been learned from the first round of bidding?

3.2 This briefing report provides a short overview of the regulations governing CIL, answers the questions posed by the Committee and seeks Committee members' views on how the current processes could be improved. It also outlines the wider CIL spend review currently being undertaken by Officers and the role of a wider county-wide piece of work in informing this process.

PART A - Background

3.3 The charging, collection and expenditure of CIL monies are governed by the CIL Regulations 2010 (as amended). The regulations have been subject to a number of amendments resulting in a complex system to understand and administer. Further amendments to the CIL regulations were consulted on in 2018 and are due to come into effect in September 2019. Amongst other things, these regulation changes are intended to make it easier for Councils to use section 106 contributions and CIL in tandem, to help fund infrastructure projects.

3.4 Charging authorities such as Hertsmere Borough Council have responsibility for collecting and disbursing CIL funds. A total of around £9m of CIL payments has been collected as at 31st March 2019. Government regulations require the Council to pass on 15% of CIL collected in parished area directly to the relevant Town and Parish Councils (T&PCs). This percentage increases to 25% when there are adopted Neighbourhood Plans in operation within those areas. The funds are transferred twice yearly.

3.5 The Council has issued guidance on how T&PCs should spend their CIL monies (see link in section 13 of this report). Responsibility for transferred CIL monies lies with the relevant T&PCs, and they are expected to provide an annual report of monies spent to the Borough Council. If the funds held by T&PCs are not spent within 5 years of transfer, or have not been spent in accordance with the regulations, the Borough Council may serve a notice requiring them to repay some or all of the money held and can also withhold the payment of future money. Appendix 2 provides a summary of the CIL money passed to Towns and Parish Councils and the amounts spent by them to-date.

3.6 In unparished areas, the Council is required to commit 15% of CIL receipts in those areas towards infrastructure specifically serving the population in that area.

3.7 The Council's overall approach to allocating the CIL funds it retains was established in September 2014 when it was agreed that:

- A minimum of 50 per cent (inclusive of any parish/town council top slice) should be spent on infrastructure to facilitate or mitigate the impacts of growth in the local area where CIL was been generated; and
- The remaining funds being spent on wider infrastructure requirements in the borough.

- 3.8 HBC's current approach to spend is to request funding bids, which are then considered by the Council's Community Infrastructure Levy and Investment Panel (CILIP). After considering these bids, the recommendations of CILIP are referred to Executive who take the final decision regarding the allocation of CIL funds (see Question 2 below for further details).

PART B - Questions posed by Committee

Question 1: How does the policy define infrastructure projects?

- 3.9 The CIL regulations stipulate that most CIL must be used towards supporting *"the provision, improvement, replacement, operation or maintenance of infrastructure to support the development of its area."*
- 3.10 Councils are able to allocate CIL funds towards capital or revenue expenditure but there is no specific definition of infrastructure. The Planning Act 2008, which provide the legal basis for introducing CIL, only states that infrastructure 'includes' the following:
- roads and other transport facilities,
 - flood defences,
 - schools and other educational facilities,
 - medical facilities,
 - sporting and recreational facilities,
 - open spaces¹
- 3.11 The current CIL regulations require that as part of introducing a CIL charge in their areas, Councils publish something called a Regulation 123 List, which sets out what CIL monies will be spent on in that area. Hertsmere's R123 list is attached as Appendix 1.
- 3.12 It should be noted that the 15% neighbourhood portion of CIL – either held by the relevant T&PCs or spend by HBC on behalf of non-parished areas - can be spent more flexibly under the CIL regulations. This money does not have to be spent on those items on HBC's R123 list, but instead can be used to support:
- (a) the provision, improvement, replacement, operation or maintenance of infrastructure; or
 - (b) anything else that is concerned with addressing the demands that development places on an area.
- 3.13 When the revised CIL regulations come into force on 1st September 2019, the requirement for the R123 will be removed, so the Borough Council will have similarly enhanced discretion regarding spend.

Question 2: What is the policy for the CIF bidding process – how are bids managed?

¹ Subsequent amendments to the Planning Act 2008 specifically resulted in the removal of Affordable Housing from the type of infrastructure which could be funded through CIL.

- 3.14 The Council launched the first round of its bidding for the CIL in Spring 2018. This funding round was badged as the ‘Community Infrastructure Fund’ or CIF. The intention was to target local organisations and service providers who would be well placed to identify their current infrastructure needs.
- 3.15 The main criteria set for these bids was that they should be for a minimum of £5,000 worth of funding for capital projects that could be delivered straight away.
- 3.16 A guidance note was prepared (see section 13 for a link) and this included further information about how bids would be assessed. This included consideration of the following:
- Is the investment required to enable or mitigate the impacts of growth?
 - Does the proposal support any objective of the adopted local plan or any other local investment strategy?
 - Would investment lead to potential income generation – such as enabling more CIL liable development to come forward
 - Would investment reduce on-going costs placed on the council and local community in the long-term
 - What would be the impact if investment was delayed (additional cost)?
 - Are there more cost effective options for delivery?
 - Does the investment lever in funding from another source?
 - What other funding mechanisms available are available in future?
 - Are there existing s106 funds held by either Hertsmere Borough Council or Hertfordshire County Council which could be allocated to the proposal instead?
 - How would any future revenue costs associated with the investment be funded?
 - How deliverable is the infrastructure scheme?
 - Are there risks associated with the infrastructure scheme?
 - Are other statutory consents required before the infrastructure scheme could proceed?
- 3.17 A total of 48 CIF bids were received by the 1st June 2018 deadline from various organisations ranging from primary or secondary schools to leisure centres and local clubs (Table 1).

Table 1 – Types of CIF bids (small scale and larger strategic projects)

Type of bids	Minimum	Maximum
Leisure Centre x 5	£20,000	£107,000
Primary School x 14	£8,000	£52,885
Secondary School x 4	£24,695	£50,000
County Council x 1	£268,360	£268,360
Nursery x 1	£6,351	£6,351
College x 2	£29,958	£550,000
Local clubs x 3	£12,500	£39,000

Community facility x 16	£7,500	£320,000
Other x 2	£20,000	£48,000

- 3.18 There were 20 bids from Elstree and Borehamwood, 5 from Aldenham, 2 from Shenley, 21 from Unparished areas (predominantly Bushey and Potters Bar) and 1 from the adjoining London Borough of Barnet (Table 2). The CIL regulations do not preclude funds from being spent in adjoining local authority areas. Additionally, one bid fell within the jurisdiction of two parish Councils.

Stage 1: Officer assessment

- 3.19 Officers from the Planning Strategy team, with advice from the Partnerships team considered all of the CIF bids submitted. The flow chart in Appendix 4 of this report shows the process followed. Only those bids that Officers considered provided an appropriate response to each question progressed to the Member Panel stage.

Stage 2: Consideration by Community Infrastructure Investment Panel (CILIP) assessment (CILIP)

- 3.20 The approach used by CILIP to assess bids was agreed following a training session for CILIP members with Get Grants.
- 3.21 Officers supplied copies of all of the shortlisted bids to members of CILIP and arranged a series of technical briefings to run through these. If any questions arose as a result of these briefings, these were noted by Officers and relayed to the relevant organisations.
- 3.22 Three meetings of CILIP took place to discuss the shortlisted bids:
- 4/10/18 - smaller bids
 - 1/11/18 - larger bids
 - 4/12/18 - bids from Hertsmere Leisure Trust (now called Inspire All)
- 3.23 Shortlisted applicants were invited to deliver a short verbal introduction / overview of their bid to the Panel (max 5 minutes per separate bid). This was an opportunity for them to address some of the questions raised at the technical briefings that had been relayed to them by Officers. There was then a short time after each presentation for Members of the Panel to ask questions before the Panel went into closed session to allow Members to discuss the funding recommendations they wished to make to Executive.

Stage 3: Executive approval

- 3.24 Formal authorisation is required from Executive to agree spend – as set out in the guidance on ‘Allocating and Spending the Community Infrastructure Levy in Hertsmere’. Executive agreed the recommendations of CILIP and their conclusions regarding whether or not to pledge money to support the CIF bids, and the level of funding to pledge is set out in Appendix 3.

Stage 4: Distribution of funds

3.25 This is the stage the CIF process has currently reached. All organisations have now signed the necessary contracts and provided the required financial information to enable the process of turning funding pledges into funding allocations. The first quarter monitoring period of these projects is underway. Payments for projects will usually be made on a phased basis and apply retrospectively in terms of funding works, unless separate arrangements are made with the Head of Finance. The first round of actual payments will take place in August 2019.

Question 3: What is the policy on providing match funding?

3.26 Guidance issued by Hertsmere Borough Council alongside CIF process stated that priority would be given to projects where the CIF would lever in additional funding from other sources. However, it did not explicitly rule out bids for projects with no sources of match funding. How strict to be regarding this issue, and what constituted match funding, was a matter of debate for both Officers and CILIP, and is an area that requires further clarification for future funding rounds.

3.27 As the amount of CIL funds held by Town and Parish Councils continues to increase, it will become increasingly important for them to be approached by bidders as a potential source of match funding for projects within their areas.

Question 4: How are bidders attracted to apply, and what policy guidance are they given for their application?

3.28 The CIF bidding process was launched in March 2018. Awareness was raised through a local publicity campaign on Facebook and Twitter, using specially designed graphics.

3.29 Over 300 people from over 60 local schools, GPs and community groups were also directly notified by email / letter which enclosed a colour flyer providing further information on the Community Infrastructure Fund (see Appendix 5). A press release was also issued and information put on a new 'CIF' page of the Council's website. A guidance note was also issued (see link in section 13 of this report).

3.30 Two workshops were held in early May 2018 for those groups and organisations who were considering bidding. These workshops were run by 'Get Grants', a specialist consultancy who have considerable experience in both submitting and assessing funding bids, both at the local and national level. Get Grates provided guidance on:

- The fund available;
- Key criteria that would be used for assessing bids;
- The application process;
- How to complete the application forms; and
- Potential alternative funding sources.

- 3.31 These two workshops were attended by representatives from around 40 organisations and the feedback forms indicate that the events were very well received by attendees.

Question 5: What lessons have been learned from the first round of bidding?

- 3.32 Whilst the current CIF bid process has been carried out in accordance with relevant national regulations and guidance issued by the Borough Council, there is always scope for processes to be improved and lessons to be learned. The following is a summary of some of the key issues and challenges arising from the current CIF process and the likely impact of the forthcoming changes to the CIL regulations. Members' wider views on how the allocation of CIL money can be made quicker, more inclusive, more transparent and more effective are also welcomed.

a) The need to prioritise infrastructure funding

- 3.33 A greater proportion of CIL monies were pledged during the last CIF process than anticipated, totalling just under £1.4 million. If this spend rate were to continue either once or twice a year, it could result in insufficient funds remaining in the CIL fund to support more strategic infrastructure projects in the future. For example, a new primary school usually costs in the region of £6million to deliver.
- 3.34 The current round of changes to the CIL regulations are due to come into effect on 1st September 2019. This includes a new requirement for CIL collecting authorities (i.e. HBC) to prepare an 'Infrastructure Funding Statement' (IFS). Government has not yet confirmed any details of exactly what this document must comprise, but it is intended to be a schedule of infrastructure that CIL and S106 monies will be spent on and how these projects will be prioritised. This issue of prioritisation is extremely important, as there will be increasing pressures for infrastructure funding as time goes by and other funding sources dry up. Whilst CIL can help meet some of the future infrastructure needs of the borough, it will never be sufficient to support all, and some increasing difficult decisions will have to be made in terms of prioritisation of spend.

b) The terminology used

- 3.35 The term Community Infrastructure Fund (CIF) was used as the 'badge' for the 2018 bidding process for the Council's Community Infrastructure Levy (CIL). Whilst it was aimed at local-level rather than strategic infrastructure, this wasn't made sufficiently clear, and whilst the guidance issued referred to a minimum expected level of funding per bid, no maximum cap was set.
- 3.36 The use of the terms CIL and CIF also caused some confusion as to whether or not they referred to the same funding source – which of course they do. CIF was intended to be a subset of the main CIL fund, aimed at supporting relatively small-scale bids from locally-based groups and organisations.

3.37 For future funding rounds it is important that the terminology is clarified. Officers suggest that the term 'CIF' is only used in the future for bids for the 15% top slice of CIL that the Borough Council is charged with spending on behalf of those areas with no Town or Parish Council to pass the monies on to. This would ensure there was a clearly defined amount of money that could be targeted at groups and organisations who operate within the non-parished areas. The wider CIL pot would be used to consider larger scale bids from both parished and non parished areas and would be spent in accordance with the new Infrastructure Funding Statement referred to above.

c) Approach to match funding and gauging community support for projects

3.38 As stated in response to question 3, the Council's position regarding match funding is not clearly articulated at present. The current process also has no mechanism for gauging the level of local support that individual projects might have within their local communities.

3.39 A clearer mechanism also needs to **be** established to liaise with Town and Parish Councils regarding how their money and that held by the Borough Council could be used more effectively together. The new Infrastructure Funding Statement provides the impetus for these discussions.

3.40 Consideration is also being given to using a community crowd-funding website such as Spacehive: www.spacehive.com. This platform is already being used by a number of other county and district authorities and has proved very successful – generating an average of 5 times leverage on CIL money pledged. Plymouth Council has recently won the Royal Town Planning Institute's jubilee cup for their innovative use of crowd funding with regard to CIL money. Spacehive support local groups to draw up and articulate their proposals and upload these onto their crowdfunding website. The Borough Council can then decide to pledge money through the crowdfunding site depending on the level of other pledges received by other organisation and individuals. This would enable the level of local support for particular projects to be ascertained, and in some cases projects may end up being funded wholly through third party pledges, without the need for CIL money to be used. Spacehive also monitor the progress of projects funded through their site and provide support and advice to the organisations involved through the course of project implementation.

d) The need for clear recommendations from CILIP

3.41 Whilst CILIP provided a clear recommendation regarding whether or not it considered a bid should be supported, the detailed reasons for this conclusion were not always fully articulated by the panel. The Panel's reasons need to be more explicit for any future funding rounds, to help ensure a fair and consistent approach is applied both within and across funding rounds.

e) Time taken from launch to payment of bid pledges

3.42 The current CIF bid process has proved to be far more time consuming for both Officers and Members than expected. It has involved 3 CILIP meetings plus associated briefings sessions and three corresponding reports to

Executive to seek approval for spend. The initial suggestion to hold two funding rounds per year has therefore not been possible with current staff resources.

- 3.43 Whilst having flexibility regarding what CIL money can be spent on is welcome, it also means that a wide range of infrastructure and service providers have, and will continue, to approach the Council for CIL funding. Pressure for funds is also likely to increase as a direct result of recent changes to Government guidance regarding the funding of new education provision, which makes it clear that these facilities should be funded via developer contributions (i.e. S106 or CIL) rather than directly by the Department for Education.
- 3.44 The use of Spacehive, or a similar platform, to manage the smaller funding bids would help streamline the process, enable more frequent funding rounds to be held and make more effective use of Officer and Member time.

PART C - Internal Review:

- 3.45 This request by Scrutiny is very timely as Planning Officers have agreed with Cllr Harvey Cohen (Planning Portfolio Holder and Chair of Community Infrastructure Levy and Infrastructure Panel [CILIP]) and the Council's Chief Officers Board that a review will be carried out of the process currently in place for CIL spend. The review is being led by Officers from the Planning Strategy team, but involves close liaison with other departments.
- 3.46 This CIL review is also being informed by Hertsmere's participation in a county-wide S106 and CIL Pilot Project that has been commissioned by Government through the Planning Advisory Service (PAS). This PAS project is being led by a project team from consultants Gilian MacInnes Associates and Citiesmode who have extensive experience in this area of work. The aim of this project is to deliver an improvement programme to help authorities implement the Governments forthcoming reforms to developer. The outputs will be used to develop approaches to roll out nationally and the creation of good practice guidance. The report from the PAS Pilot is due to be issued shortly, and will be circulated to Members if available before the meeting. One recommendation has however been shared with Hertsmere prior to the final report being issued. This is that:
- “The introduction of Infrastructure Funding Statements will require a more strategic approach to CIL and S106 spend which will need to be supported by clear internal processes for accessing funding. Reactive bidding approaches to CIL and S106 allocations will not align with a requirement to identify projects for spend five years in advance. A more planned approach to spend, which responds to demand arising from development, is necessary.”*
- 3.47 This clear recommendation reinforces the view of Officers that there needs to be a more robust approach to the prioritisation of CIL funding in the future than there has been to-date.

3.48 The programme for the CIL review is summarised below:

<p>1 - Initial Officer review Discuss current process with key Officers and consider what changes need to be made.</p>	<p>First meeting held 31/1/19</p>
<p>2 – Scrutiny feedback Seek views from Policy Review Committee (July 2019) on current process and how it can be improved.</p>	<p>Early July</p>
<p>3 – PAS Pilot Study Take into account recommendations of county-wide pilot study and examples of good practice form elsewhere in the country.</p>	<p>Early July</p>
<p>4 – Further Officer review To consider views of Scrutiny, PAS Pilot Study and inform a draft report to CILIP.</p>	<p>Summer 2019</p>
<p>5 – CILIP feedback Present findings of the spend review, including Officer recommendations for changes to the existing processes, to the Community Infrastructure Levy Implementation Panel (CILIP) for consideration.</p>	<p>Early Autumn 2019</p>
<p>6 – Executive approval Take report through Executive, should the recommendations require any changes to the role of CILIP or the agreement of spending priorities and/or revised internal processes.</p>	<p>Late 2019</p>
<p>7 - Implementation Implement the new process, updating the following as required:</p> <ul style="list-style-type: none"> - Website - Bid form - Bid guidance notes - Terms of reference for CILIP 	<p>Late 2019 / early 2020</p>

3.49 It is intended that that this review process will be completed by the end of 2019 to tie in with the publication of the Council's first Infrastructure Funding Statement.

4 FINANCIAL AND BUDGET FRAMEWORK IMPLICATIONS

4.1 None directly from this briefing report, although there will be implications as a result of any changes to the CL spend process subsequently put forward for consideration. These would need to be agreed by Executive and financial implications would be reported as part of this process.

5 LEGAL POWERS RELIED ON AND ANY LEGAL IMPLICATIONS

5.1 No direct legal implications as a result of this briefing report. CIL spend needs to comply with relevant national regulations.

6 EFFICIENCY GAINS AND VALUE FOR MONEY

6.1 None for the purposes of this report.

7 RISK MANAGEMENT IMPLICATIONS

7.1 None for the purposes of this report.

8 PERSONNEL IMPLICATIONS

8.1 None for the purposes of this report.

9 EQUALITIES IMPLICATIONS

9.1 None directly from this report.

10 CORPORATE PLAN and POLICY FRAMEWORK IMPLICATIONS

10.1 None for the purposes of this report.

11 ASSET MANAGEMENT IMPLICATIONS

11.1 None for the purposes of this report.

12 HEALTH AND SAFETY IMPLICATIONS

12.1 None for the purposes of this report.

13 BACKGROUND DOCUMENTS USED TO PREPARE THIS REPORT

Document Title:	Filed at:
2010 CIL regulations (as amended)	https://www.legislation.gov.uk
Baseline Infrastructure Delivery Plan	https://www.hertsmere.gov.uk/Documents/09-Planning--Building-Control/Planning-Policy/Local-Plan/IDP-Stage-1-Baseline-Study.pdf
CIF guidance	https://www.hertsmere.gov.uk/Documents/09-Planning--Building-Control/Planning-Policy/Planning-Publications/Hertsmere-Community-Infrastructure-Levy-Guide.pdf
CIL guidance to town and parish councils	https://www.hertsmere.gov.uk/Documents/09-Planning--Building-Control/Planning-Policy/Planning-Publications/HBC-Distribution-of-CIL-Funds-Guidelines.pdf

14 CONSULTATION ON DRAFT REPORT

14.1 A draft of this report was sent to the following on the following dates:

Consultee	Report sent	Comments rcvd
Head of Finance	18/6/19	
Portfolio Holder for Planning	18/6/19	
Head of Planning and Economic Development	17/6/19	18/6/19
Head of Corporate Support, Corporate Performance and Community Services	18/6/19	

Regulation 123 List

Extract from website:

<https://www.hertsmere.gov.uk/Planning--Building-Control/Planning-Policy/Developer-Contributions-Framework/04b-Regulation-123-List.aspx>

A CIL charging authority is expected to publish a list of infrastructure that it intends will benefit from CIL on its website. The council may review this list at least once a year as part of its monitoring of CIL collection and expenditure.

It should be emphasised that the inclusion of a project or type of infrastructure in this list, either now or at a future date, does not signify a commitment from the council to fund either in whole or in part the listed project or type of infrastructure through CIL. The order in the table does not imply any order of preference or weighting of one project as opposed to another.

Hertsmere Borough Council's Regulation 123 list of infrastructure that it intends will be partly or in whole funded through Community Infrastructure Levy is as follows:

1. Education facilities (with the exception of those in the relation to the Elstree Way Corridor)
2. Transport and highways improvements (with the exception of those in the relation to the Elstree Way Corridor) including those set out in Urban Transport Plans
3. Publicly accessible leisure facilities (including children play areas and outdoor/indoor facilities)
4. Publicly accessible open space provision and allotments
5. Health care facilities
6. Library services
7. Emergency services
8. Youth Services
9. Childcare & Early Years Services
10. Town Centre and public realm improvements

The above list applies unless the need for the infrastructure arises directly from five or fewer developments, where s106 arrangements may continue to apply if the infrastructure is required to make the development acceptable in planning terms.

Apportionment of CIL funds by area (as at 31/3/19)

	2018/19	Previous Years (2015/16 to 2017/18)	Total
15% to Parish and Town Councils (required by CIL Regulations)			
Aldenham	159,392.26	158,752.49	318,144.75
South Mimms	0	23,752.02	23,752.02
Elstree & Borehamwood	42,044.18	468,996.65	511,040.83
Ridge	0	0	0
Shenley	33,660.47	10,097.19	43,757.66
Sub total	235,032.47	661,598.35	896,695.26
15% which must be spent in unparished area (required by CIL Regulations)			
Bushey	104,786.34	290,611.56	395,397.90
Potters Bar	10,727.90	46,247.11	56,975.01

Summary of CIF bids received and pledges made

(a) SMALL SCALE BIDS (October CILIP)

Successful bids

Ref	Organisation	Details of project	Bid content	Panel Recommendation	Town/ Parish Council
BU1	Bushey and Oxhey 64 th Scouts, Bournehall Lane, Bushey	£20,000 for refurbished scout hut	<p>The club has been providing facilities for beavers, cubs and scouts over the last 50 years.</p> <p>The funds would be required to</p> <ul style="list-style-type: none"> • Replace a worn out and poorly insulated roof; • Replace old and inefficient storage heating system 	The bid meets the criteria outlined within the assessment process. The bid is small scale and required for a local community project. The project would provide valuable refurbishment to upgrade existing facilities for community use, including an improved access for disabled users. The bid is therefore supported.	Unparished
BU4	Bushey Heath Primary School, The Rutts, Bushey	£8,000 to provide a digital Hub	<p>This project would ensure children have access to equipment which would provide them with essential skills for the modern digital age. It would also be made available to local clubs who do not have such facilities.</p> <p>The proposal would replace the existing obsolete computer suite with an exciting modern digital media hub, including a soundproofed studio incorporating a newsroom, separate pod-cast area and other facilities to enable children to create professional videos and photographs. The facilities would be unique to Bushey Heath Primary School as similar facilities</p>	The bid meets the criteria outlined within the assessment process. It is noted that that there is no local parish/town council. The bid is reasonable in scale and meets the relevant criteria to quickly improve existing educational facilities. The bid is therefore supported.	Unparished

Ref	Organisation	Details of project	Bid content	Panel Recommendation	Town/ Parish Council
			are not provided locally and would serve a wide range of users and allow an existing space to develop digital media skills including, but not limited to, film production, editing, directing, broadcasting, programme development and technical use of equipment. All these skills would be developed whilst children are in a safe and secure environment.		
BU6	Bushey Meads School, Coldharbour Lane, Bushey	£8,832 to provide two bike shelters	<p>The existing cycle shed with a capacity of 26 spaces is currently overcrowded and therefore bikes are secured in various other places such as the boiler room doors.</p> <p>Bushey Meads will be increasing admissions by 30 places over a 5 year period due to an increase in the school age population in the Watford area, which commenced in September 2015. There are currently 938 students (years 8-11) on roll, increasing to 1000 by September 2019 as well as an expanded Sixth Form of 245 students. This amounts to 150 additional students over a five year period (years 8-11) and an additional 40 students for sixth form in September 2018. The existing facilities would not meet the needs of the growing school, including staff and the proposals seek to install an additional two bike shelters (20 spaces) to the school site.</p>	The bid meets the criteria outlined within the assessment process. This bid is small in scale, sustainable and meets the needs of the growing school. There are limited other means of funding available and no parish/town council. The bid is therefore supported.	Unparished
BU10	Reveley Lodge, Elstree Road, Bushey Heath	£10,083.40 to convert existing garages within the Victorian stables into a community facility for	The proposed works would involve internal works to the existing garages and the installation of double glazed, full	The bid meets the criteria outlined within the assessment process. Other means of funding have been	Unparished

Ref	Organisation	Details of project	Bid content	Panel Recommendation	Town/ Parish Council
		workshops, meetings and exhibitions	height doors and windows behind the existing wooden doors as well as redundant infrastructure removed and gas heating and a hot water supply installed.	obtained (£17,000-(50-74%)) and the facility would provide a long term community benefit. The bid is therefore supported.	
PB4	Potters Bar Football Club, Watkins Rise, Potters Bar	£12,500 to construct new car park	<p>The club currently share the car park with Ladbrooke School; however this facility is unavailable between 8 a.m. and 5 p.m. Monday to Friday.</p> <p>The Club state that the provision of their own car park would enable better use of their facilities including the newly extended changing room complex and modernised clubhouse. This could benefit the local community as after school training, keep fit, room hire, coffee mornings and other clubs could use the facilities during the daytime. The facility would also serve as an overflow car park for Ladbrooke School, St Mary's Church, the Doctor's Surgery and the Potters Bar Cricket Club.</p>	The project is small scale and could be delivered quickly to be of immediate benefit to existing users and the wider community, including Ladbrooke School, St Mary's Church, Potters Bar Cricket Club and Doctors Surgery. The club has considered and secured funding from other sources (£4,000 club funds and £35,000 Football Stadia Improvement Fund subject to successful bid). There is also no town/parish council in Potters Bar. The bid is therefore supported.	Unparished
PB6	Tilbury Nursery at Potters Bar United Reformed Church, Darkes Lane, Potters Bar	£6,251 to provide a garden extension and improvement works	The project would involve extending the boundaries of the nursery garden and creating a fenced area; inserting French drains into part of the grassed area to alleviate poor drainage and new soft tiles over part of the garden to allow the creation of a new gross motor skills play unit. The improvements are required to continue providing outstanding nursery education. The most recent Ofsted inspection identified improvements to enable children to use the outdoor space in all weathers. This project would	The nursery has raised approximately £1,100 (13%) towards the project. This bid is small in scale and meets the needs of the growing nursery, bringing immediate improvements in line with Ofsted requirements. The bid is therefore supported.	Unparished

Ref	Organisation	Details of project	Bid content	Panel Recommendation	Town/ Parish Council
			therefore help to deliver the required outdoor space for all ages.		
PB9	Dame Alice Owens School, Dugdale Hill Lane, Potters Bar	£50,000 to refurbish existing astroturf sports pitch	<p>Dame Alice Owen's School has a multi-purpose full sized floodlit Astroturf facility that urgently requires refurbishment. The refurbished facility would provide further opportunities for new groups to initiate exciting healthy lifestyle activities, as well as continuing to benefit both the community such as local hockey and football clubs, and the school.</p> <p>The refurbished space would enable further opportunities across various age groups within local primary and secondary schools partnerships, as well as more 'school multi sports festivals'.</p>	The school have secured approximately £150,000 towards the proposed works and it is noted that there is no parish council. The bid is supported.	Unparished
AL3	Hertsmere Jewish Primary School, Watling Street, Radlett	£56,770 to provide playground refurbishments and enhancements	<p>The project seeks to refurbish the existing school playground and enclosed football pitch to enable the facilities to be hired to the local community for summer camps, week end activities and after school clubs, which would benefit the community given there are limited existing facilities for hiring.</p> <p>The school has up to 25% of the funding provide through the partial use of a £62,669.99 grant from the Locally Controlled Voluntary Aided Programme, which would fund various health and safety works on site. This would therefore enable both children attending the school and local children to make good use of the new facilities and extra-curricular</p>	The project would deliver immediate benefits to the school and some benefits to the wider community. It is noted that efforts have been made to secure other means of funding. The bid is therefore supported for 75% of the requested amount.	Aldenham

Ref	Organisation	Details of project	Bid content	Panel Recommendation	Town/ Parish Council
			activities.		
AL5	1 st Radlett Scout Group, Scrubbitt's Park Road, Radlett	£25,000 to refurbish existing scout hut	<p>1st Radlett Scouts is located in Kent Lodge in Scrubbitt's Park Road, Radlett. The hall was built in 1967 and so is now more than 50 years old. There are three sections in the group, beavers (aged 6 – 8), cubs (aged 8 – 10) and scouts (aged 10 -14). The group holds weekly meetings for each section and other events, such as weekend camps and fun days. Meetings are filled with games, skills, crafts, and other activities. Adult volunteer Scouters operate the program with the help of parents and other volunteers. The scout group in Radlett is an important part of village life.</p> <p>The repair and maintenance of the hut is the responsibility of the Scout group and has been funded in the past from the regular income received from Rexton House Nursery. For the last 20 years this income has funded general wear repairs and some larger projects such as an upgrade to the kitchen facilities and toilets. However, in 2017 Aldenham Parish Council refused consent to extend the hours of Rexton house Nursery to meet the needs of the local parents and the nursery closed in July 2017. As such the repairs and maintenance costs now need to be met from the scout subscriptions, fundraising activity and infrastructure grants. Small projects, such as replacing the lock in the front door are</p>	It is noted that a total of £10,000 has been raised towards the project by the Scout Group. The project would provide valuable refurbishment to upgrade existing facilities for wider community use. Other/ additional funding sources could however be explored. The bid is therefore supported, but for a reduced amount of £12,500 i.e. 50% of total requested.	Aldenham

Ref	Organisation	Details of project	Bid content	Panel Recommendation	Town/ Parish Council
			<p>being undertaken, but the age of the building means the windows and the fire escape at the scout hut now need to be replaced to ensure the safety and security of the building for scouting activities and improve energy efficiency of the heating.</p>		
SH1	Shenley Park Trust, Radlett Lane, Shenley	£25,000 to resurface existing footpaths and improve vehicular access	<p>Shenley Park is located on Radlett Lane in Shenley and provides a large open space for the benefit of the local community.</p> <p>The proposals seek to widen the existing entrance to the park and resurface existing footpaths within the site. The existing entrance is not wide enough to accommodate the capacity and the footpaths were originally constructed in 1989 and resurfaced in 2002 and thus are in need of further resurfacing. The existing footpaths become muddy during the winter months and due to the loss of the finer sub base, it is increasingly difficult for both wheelchair and push chair users to travel around the site.</p>	The Trust would fund 50% (£25,000) of the project with existing funds. The project would bring wider community benefits. The bid is therefore supported.	Shenley

Ref	Organisation	Details of project	Bid content	Panel Recommendation	Town/ Parish Council
OB1	Noah's Ark Hospice, Byng Road, Barnet	£29,467 to provide accessible equipment for the Ark's playground, seven paediatric care beds and two child's mobility hoists	<p>The Noah's Ark Hospice is currently being constructed on Byng Road in Barnet (approximately 0.1m from the boundary with Hertsmere Borough Council) on land serving Dennis Land Nature Reserve. The project would create a children's hospice at a total cost of £8.75 million. The project currently has 71% of the funding and a bid has been made for £29,467 to provide accessible equipment for the Ark's playground, £19,420 for seven paediatric care beds and £8,528 towards two children's mobility hoists. It is envisaged that the remaining funds of £2.6 million would be raised by 2019 through trusts and various fundraising programmes.</p> <p>The applicant stresses the need for such a facility as there are at least 1,169 seriously unwell children in Hertsmere and the five nearby London Boroughs (Barnet, Islington, Camden, Haringey and Enfield); however the nearest hospices are located within East London, Twickenham, Essex and Bedfordshire. There is subsequently a severe deficit of this type of facility within the area of Hertfordshire and North London and the proposed Ark would provide a central hub for local charities and health and social care providers to serve outstanding care for children and families.</p> <p>Noah's Ark supports babies, children and young people who have a life limiting or life threatening conditions and their</p>	It has been confirmed that the Hospice provides local sessions in Hertsmere. It is therefore considered that the facility would provide immediate benefit to both Hertsmere residents and the wider area. Other sources of funding have been secured for the wider project. The bid is therefore supported.	London Borough of Barnet

Ref	Organisation	Details of project	Bid content	Panel Recommendation	Town/ Parish Council
			<p>families In 2017, the Ark supported 217 seriously unwell children (163 in 2016), 275 of their siblings (227 in 2016) and 427 parents/guardians (343 in 2016). It is predicted that by 2020, the Ark will provide support for 337 babies, children and young people with life limiting or life threatening conditions. The Ark treats patients with 92 different conditions under fourteen diagnostic categories with 78% disabled and all aged between 0-19 years. These include chromosomal abnormality, circulatory, congenital, gastrointestinal, genitourinary, haematology, oncology, metabolic, neurology, perinatal and respiratory.</p>		
EB1	Borehamwood Children's Centre, Furzehill Road, Borehamwood	£9,691.70 to increase the resources in the Community Garden updating the existing sensory room equipment and providing indoor play equipment	<p>The Children's Centre currently provides activities within the community at specific times and seeks to increase resources available continuously to enable families to access services independently throughout the week.</p> <p>It is proposed to develop the onsite infrastructure by increasing the resources in the Community Garden, updating the existing sensory room equipment and providing indoor play equipment which families can access when attending meetings or during inclement weather.</p> <p>To update the sensory room, two new LED light projectors are required as the existing ones are outdated and regularly require replacement bulbs.</p>	The bid is small scale and required for a local community project, which could be delivered quickly to provide valuable refurbishment to upgrade existing facilities for community use. Various fundraising events have secured up to 49% of the funds required. The bid is therefore supported.	Elstree and Borehamwood

Ref	Organisation	Details of project	Bid content	Panel Recommendation	Town/ Parish Council
			<p>The Community Garden is open to the whole community. There is an allotment and secure play and picnic areas for children. The garden is also used for courses run in partnership with HAFLS and Community events that are accessed by many families in the area. Additional equipment would encourage young children to explore and learn about the outdoors and provide a safe space for nurseries and schools in the area to bring children.</p>		
EB2	Borehamwood Wellbeing Centre, Leeming Road, Borehamwood	£7,500 to allow building and refurbishment works including new partition wall to provide additional room	<p>The Centre delivers essential mental health support in Hertfordshire, providing a diverse range of services from seven Wellbeing Centres and other venues across the county. Funded locally, the services provided are available to all residents over 18 in Hertfordshire with dedicated services offered to 16-18 year olds.</p> <p>The building is well used and provides a wide range of services to the residents of Borehamwood. However, it has become increasingly evident that an increased private setting is required for groups as well as an additional 1:1 room in order to meet the current and future demands of the local population.</p> <p>The proposed works would provide more scope to develop the appropriate services and support from the Wellbeing Centre by creating an additional rooms to use. It</p>	It is noted that there is a town/parish council, however the bid is small in scale and would quickly deliver immediate wider benefits to the local community. The Centre has raised £1,000 from fundraising events. The bid is therefore supported.	Elstree and Borehamwood

Ref	Organisation	Details of project	Bid content	Panel Recommendation	Town/ Parish Council
			would enable the centre to deliver up to 120 extra one-to-one sessions per month dependant on need.		
EB16	Community Hertsmere, Blyth Close, Gateshead Road, Borehamwood	£9,850 to allow the refurbishment of Windsor Hall to include redecoration with new flooring and new front door mat, along with some external landscaping, noticeboard and a new fireproof kitchen shutter.	<p>Windsor Hall currently provides an area to serve a wide range of activities for local people such as a woman's peer support club, dance classes, weight watchers and a knitting group.</p> <p>The hall was last renovated approximately 5 years ago and due to its heavy usage requires redecoration with new flooring and new front door mat, along with some external landscaping, noticeboard and a new fireproof kitchen shutter.</p>	The submitted documents state that an application has been made to Elstree and Borehamwood Town Councils CIL fund and Clarion Futures for the difference between the grant application and full costs of required works. The Town Council have agreed to a grant of £3,000 if the CIF bid is unsuccessful. Clarion Futures and Community Hertsmere's own funds would contribute £7,500 and £700 towards the proposed works alongside a successful CIF bid. This is approximately 50-74% of the proposed funding. The bid is therefore supported.	Elstree and Borehamwood

Unsuccessful bids

Ref	Organisation	Details of project	Bid content	Panel Recommendation	Town/Parish Council
BU5	Bushey Heath, Primary School, The Rutts, Bushey	£12,000 to provide security-gates and fencing with CCTV	To increase security provision incorporating the installation of automated entrance and exit gates, wire mesh perimeter fencing and CCTV. This would improve safety and security in and around the school site. The total cost of the project is £22,000 and the school have up to 25% of the funding.	It is acknowledged that there is no local parish/town council in Bushey. However other means of funding need to be explored further. The bid is therefore unsuccessful.	Unparished

BU7	Bushey Meads School, Coldharbour Lane, Bushey	£24,922 to provide fitness suite and multi gym	The facility would be available to the school and for community use outside of school hours. The school does not presently offer such facilities and states that there are few accessible and affordable ones within the Borough.	There does not appear to be a specific need for this type of additional sports facility and the school have not demonstrated that it forms a compulsory part of the school curriculum. Other potential sources of funding need to be explored. The bid is therefore unsuccessful.	Unparished
BU8	Bushey Meads School, Coldharbour Lane, Bushey	£31,009 to provide cost price day nursery	<p>The nursery would provide cost price care in an attempt to retain existing teaching and associate staff at all three schools within the Bushey St James Multi Academy Trust (Bushey Meads School, Little Reddings and Hartsbourne Primary School). There are currently issues with securing and retaining good quality teachers as a proportion move out of the area due to high costs of housing and childcare, which causes disruption to the educational facility.</p> <p>The school contend that the funding would enhance the facilities and attract more potential customers and users not only from within the Bushey St James Trust but also from the local community. This would further increase ongoing income generation and support the sustainability and growth of the Day Care Nursery over time thus impacting significantly within the local area</p>	There does not appear to be a direct requirement for this facility and it would not provide wider community benefit. Other means of funding should be explored The bid is therefore unsuccessful.	Unparished
BU9	Queens School, Aldenham Road, Bushey	£24,695.50 to provide external canopy to north elevation of building	Queens' School is the largest co-educational state School in Hertfordshire providing education for approximately	There is no local parish/town council within Bushey and other sources of funding have been	Unparished

			<p>1700 students; however despite being at full capacity, further pressure is required to increase numbers due to the shortage of school places in Bushey and the surrounding area, which is predicted to rise to 16% by 2020/2021. The proposed canopy is therefore required to meet existing needs and for future proofing the school for the rise in demand during the oncoming years.</p> <p>The existing situation regarding student break and lunchtimes are becoming incredibly difficult to manage as the dining hall spaces are not large enough to accommodate students. The proposed canopy would provide multi uses including a classroom, covered seating and dining area and study during the warmer weather. Also, the canopy would be ideal for protecting staff and students in all weathers; transforming previously unused areas into additional usable space</p> <p>The project would also benefit many community groups with the potential to hold charity days, sixth form fundraising and community school uniform projects. It would also be a usable area to serve events hosted by the QPA such as outside concerts and cinema evenings. Finally, there are currently 300 children from the local community using the school fields for football training with matches every week end and the proposed canopy would also support these groups, creating a dry social area for parents to use whilst enjoying the refreshments served from the</p>	<p>obtained (£21,329.50), However, there is no direct requirement for this facility and it would not provide wider community benefits. The bid is therefore unsuccessful.</p>	
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			snack cabin		
BU11	Reveley Lodge, Elstree Road, Bushey Heath	£20,968 to provide resin bound footpaths	The project seeks to replace the existing gravel paths surrounding the main lawn with a resin bound surface which would allow easier access for pushchairs, wheelchairs and those with mobility issues.	Some funding has been secured from the Trusts budget (£2,000 (up to 25%) and there is no local parish/town council within Bushey. However, there is no direct requirement for this facility and it would not provide wider community benefits. Other means of funding should be explored. The bid is therefore unsuccessful.	Unparished
BU12	Sacred Heart School, Merry Hill Road, Bushey	£52,885.29 to refurbish existing toilets	<p>Sacred Heart School seeks to utilise its available space and land to become a multi-purpose community hub providing a range of services to the local community within its 5 year strategic plan. However, the current toilet facilities are a limiting factor in achieving this goal.</p> <p>The existing facilities date back to the 1970's and in a state of disrepair and require updating. The proposal would update the school toilets thereby making them more suitable for the staff and pupils as well as the wider community. The schools facilities could therefore be more extensively used outside of school hours by external education providers and other community groups. The school is currently used on a limited basis for after school clubs, breakfast clubs and holiday clubs and it is considered that improved facilities would allow the school to be used on a greater basis by the local community.</p>	Although some funding has been secured by various sources (£55,000(50-74%)), this facility would not provide wider community benefit. Other means of funding should be explored. The bid is therefore unsuccessful.	Unparished

PB2	Ladbroke JMI School, Watkins Rise, Potters Ba	£30,000 to provide additional accommodation to serve an extended after school club	<p>The proposed building would serve additional accommodation to extend provision for the after/before school club. This would allow for increased numbers of children and more flexibility for parents. The space would also allow for the provision of workshops and training to parents and the community during the day, evenings and at weekends.</p> <p>The facility could also be hired by the community for events such as sporting activities and parties, which would fund its maintenance as well as providing a greater benefit to both the school and local community.</p>	Although some funding has been secured from various sources (£82,500 (50-74%)), it is concluded that there is no immediate requirement for this facility and it would not provide wider community benefits. The bid is therefore unsuccessful	Unparished
PB3	Cranborne Primary School, Cranborne Road, Potters Bar	£73,504 to erect an extension to serve an activity room with canopies	There is a lack of affordable after school and holiday childcare within the local area for working parents. The proposed extension would allow greater provision for after school childcare. The school's core facilities were originally designed for a total of 357 children, however the existing children on roll has increased to 450 and therefore increased facilities are required to accommodate the rising numbers of pupils.	Although there is no local parish/town council within Potters Bar, there is no direct requirement for this facility and it would not provide wider community benefits. Other means of funding should be explored including monies within existing S106 agreements. The bid is therefore unsuccessful.	Unparished
AL1	Aldenham Country Park, Aldenham Road, Elstree	£48,000 to accommodate commissioning surveys and reports, refurbished driveway and car park, animal fencing in fields, educational signage and disabled access	Aldenham Country Park lies between the Aldenham Reservoir and the Hillfield Park Reservoir and to the south of the Elstree Aerodrome. The site lies within the Green Belt, immediately to the east of the M1 and A41, between Elstree to the east and Bushey to the west, to the south east of Watford.	It is noted that other sources of funding have been explored and secured. However, the catchment area is considered to be predominantly North London and on that basis the project would be of limited benefit to communities in Hertsmere. The bid is therefore	Aldenham / Elstree and Borehamwood

			<p>Aldenham Country Park comprises three main areas, a southern triangle parcel of land – the 'events field', the northern area of farm land, and the main triangular body of the site, which includes the main visitor areas and car parking and open grazing land to the east.</p> <p>Aldenham Country Park is open to the public 365 days a year and provides many activities such as designated walking/jogging areas, pony rides, Winnie the Pooh's 100 acre wood, several playgrounds (including one designed for children with special needs), farm visits, farm shop, camping and car boot sales. Educational visits are also offered from school children. The proposals would benefit to the community incorporating 200,000 visitors per year, including 3,000 school children.</p> <p>Funding is requested for Phase 2 to secure and facilitate the park's long term financial stability, which entails commissioning professional surveys and reports, investment in the driveway and car park to improve access for coaches, animal fencing in the fields, installing educational signage and establishing further disabled access around the park. The total cost for this phase of works is £214, 900 and a bid of £48,000 is required as the park has between 75-100% of the funding.</p>	unsuccessful.	
AL2	Aldenham War	£38,790 to refurbish building with 5	Aldenham War Memorial Hall is a historic	A small amount has been raised by	Aldenham

	Memorial, Letchmore Heath	fire exit doors, replacement heating pipes, new glazing and new kitchen	<p>building constructed in 1920 and located in the centre of Letchmore Heath. It is managed by Trustees and a committee of volunteers.</p> <p>To secure the future of the Hall as an essential community asset a capital investment of £38,790 is required to cover critical renovations to:</p> <ul style="list-style-type: none"> (i) Replace five ill-fitting, wooden fire-exit doors to improve security and to reduce heat loss (ii) Replace heating pipes to increase efficiency and to reduce system failures (iii) Install secondary glazing for windows to improve energy and cost efficiencies <p>This would benefit the community as the enhanced facilities would increase the viability of the Hall as a rental space - doubling our rentals in the first year (from £3K to £6K), increase inclusive community use and ensure it continues to be a valuable community asset for the foreseeable future.</p>	the hall. However there appears to be no urgent requirement for these works, and they would not provide additional wider community benefits. Other means of funding should be explored. The bid is therefore unsuccessful.	
SH2	Shenley Primary School, London Road, Shenley	£7,491 to provide sports equipment including markings for badminton courts, netball posts, table tennis table and outdoor gym	The equipment would benefit the children as it would be used during the school day as part of the PE curriculum and the local community would also have access during the evenings, weekends and school holidays. The increased community access would also benefit the school as the bookings would provide an income. The equipment would improve children's	There appears to be no urgent requirement for this equipment and therefore it would provide limited wider community benefits. It is noted that the school have set aside £1,500 from the PE curriculum budget; however other means of funding should be explored. The bid is therefore	Shenley

			<p>health and wellbeing within the school and encourage the wider community to engage in team based activities to promote a happier and more active lifestyle.</p> <p>There is currently a shortage of sporting facilities in Shenley and therefore the local community have to travel to London Colney and Borehamwood for sports facilities. The equipment would allow team based activities such as badminton, table tennis, netball and basketball to the local community. Local teams would also be invited to use the equipment by the school.</p>	unsuccessful.	
EB3	Cowley Hill School, Winstre Road, Borehamwood	£25,000 to allow the remodelling of early years unit	The school is currently oversubscribed with a forty five place nursery and only fourteen spaces available for the extended provision of thirty hours. A number of eligible candidates are therefore turned down as the existing facilities are not large enough to accommodate the increased capacity. It is proposed to extend and remodel the existing nursery and music room to increase the number of families with access to the thirty hours provision. The space could also be used to accommodate mother and toddler groups and workshops for parents in the community through the BECC Centre.	It is noted that the project is already fully funded. However the school would seek to release funds for the school to improve resources for children in the nursery and community room and outdoor learning environment. It is considered that these additional facilities would not provide immediate wider community benefit and other means of funding should therefore be explored. The bid is therefore unsuccessful.	Elstree and Borehamwood
EB4	Woodlands Primary School, Alban Crescent, Borehamwood	£20,000 to provide new electronic gates and pedestrian access	The proposals would involve the installation of new electronic gates at the main entrance, a new segregated pedestrian footpath to the main school and improved access around the site with	It is noted that the project is already fully funded; however the submitted details state that the school would like to keep funds and erect a purpose built lobby to the front	Elstree and Borehamwood

			dedicated gate leading to KS1 playground and nursery entrance. The works would facilitate the expansion of the nursery provision at the school and improve safeguarding and security.	elevation to provide a reception area. It is therefore considered that there is no urgent requirement for this facility and therefore it would not provide immediate wider community benefits. Other means of funding should be explored. The bid is therefore unsuccessful.	
EB5	Elstree University Technical College, Studio Way, Borehamwood	£29,958 to purchase broadcast quality camera equipment and lights	<p>Elstree UTC offers specialist education in the Creative and Production Arts and requires the latest technology to help students to build the necessary skills and support their studies.</p> <p>The new equipment would provide the following benefits:</p> <ul style="list-style-type: none"> • Workshops for community groups to learn how to use broadcast quality camera equipment and lights for their projects; • Rental to professionals and community groups to make broadcast quality films. Professional hires will provide revenue for the school. Community groups will be loaned the equipment for free; • Existing clients like Elstree Film Heritage, Elstree Film Festival, Hertfordshire Fire, Police and Ambulance Service and Apples and Snakes will receive broadcast quality films – which will enhance the reputation of Elstree UTC in the Creative Industries and attract 	No applications have been made to secure other funds towards the project and these alternative means of funding should be explored. The bid is therefore unsuccessful.	Elstree and Borehamwood

			<p>more projects and partnerships to the school;</p> <ul style="list-style-type: none"> • Students will join Elstree UTC, which is under subscribed as we will have state of the art equipment for them to train upon. Our tag line is “The Industry School” and we need to keep up to date with equipment to offer the best specialist education; • Elstree and Borehamwood is the home of film making. The equipment will give the whole community a chance to learn how to make films through outreach opportunities if we are able to have the equipment; • Elstree Film Festival will continue into its 3rd year with enhanced equipment; <p>Our supplier – CVP - will train our students to achieve the best results from using the equipment. Our students will be able to pass on this knowledge to other students and community groups who borrow or hire the equipment.</p>		
EB7	Farriers Way Community Centre, Farriers Way, Borehamwood	£17,000 for refurbishment works including new flooring, fire doors, light fittings	<p>The Centre hosts a wide range of facilities for local people such as stay, play and sing, sensory garden club, live well 50+, theatre groups, dancing groups, faith groups, cooking club and bingo. Additionally, there is a small shared office for local charities and a training room. The Community Centre has not been renovated for approximately 10-12 years and combined with its heavy use, a refurbishment is required. The proposed works would therefore improve the</p>	<p>The total cost of the project is £35,353 with 50-74% of the funding. Clarion Futures and Community Hertsmere would provide £15,000 and £700 of funding on the basis of a successful Hertsmere CIF bid. A further application has been made to Elstree and Borehamwood Town Council for £2,035. However, the proposed works are for maintenance purposes and would</p>	Elstree and Borehamwood

			community resource in allow for further social, leisure and cultural activities.	not deliver immediate community benefits and thus alternative means of funding should be considered. The bid is therefore unsuccessful.	
EB8	St Teresa's School, Brook Road, Borehamwood	£25,000 to install railings and new electro-hydraulic non-locking vehicle and pedestrian mounted operators with built in safety encoders at the front entrance, and new gym equipment within the playground	The proposals seek to install railings and new electro-hydraulic non-locking vehicle and pedestrian mounted operators with built in safety encoders at the front entrance, and erect new gym equipment within the playground. This would include rubber mulch surfacing, two children's double health walkers, one double slalom skier, pedal bicycle and sky stepper, which would be accessible during both playtimes and PE lessons with the potential for before/after school clubs. The facilities could also be used by parents and the wider community. The gates and intercom system would provide an improved level of security and access control to the school grounds to ensure safety of staff and pupils during school hours as well as restricting the flow of additional traffic to further protect from unwanted or undesirable individuals. The proposed new gates would also benefit the local performing arts clubs, a Christian church group and Noah's Ark Children's Hospice who use the school at week-ends.	It is noted that some funding has been secured towards the project. However, there is no urgent requirement for this facility and therefore it would not provide immediate community benefit. Other means of funding should be explored. The bid is therefore unsuccessful.	Elstree and Borehamwood
EB9	Summerswood School, Furzehill Road, Borehamwood	£25,000 to improve and repair the external areas including ground works and increase range of activities on the Multi Use Games Area (MUGA)	The funds would contribute towards repairs of the ground works as the existing flooring has degenerated due to poor drainage. The repairs would therefore ensure that the outdoor equipment is in a safe and usable condition for all year usage. The funds	It is noted that the school has raised some money by fundraising. However, there is no urgent requirement for this facility and therefore it would not provide immediate wider community benefit. Other means of funding	Elstree and Borehamwood

			would also improve the existing Multi Use Games Area (MUGA) by offering a more diverse range of activities. These facilities could then be used to support an affordable holiday scheme primarily for disadvantaged children in the local area.	should be explored. The bid is therefore unsuccessful.	
EB12	Theobald Centre Medical Practice, Theobald Street, Borehamwood	£14,330 to allow renovation works at the practice involving new fire doors, new carpets and decoration.	Theobald Medical centre is a GP practice established in 1950 and serving 9,300 of the population in Borehamwood. The renovations are required as the Care Quality Commission required some improvements to fire safety and infection control. The works therefore involved new and upgraded fire doors, replacement carpet flooring and upgraded internal décor throughout the practice	The relevant administrative body, the Herts Valleys Clinical Commissioning Group (HVCCG), has not been consulted in advance of this bid being submitted. The submitted CIF bid form specifies that other sources of funding were declined by the NHS and HVCCG. The proposed works should be considered part of the practice's ongoing business costs and are not eligible for funding in accordance with the NHS Premises Costs Directions 2013 and thus funding would not be supported by HVCCG. The bid is therefore unsuccessful.	Elstree and Borehamwood
EB13	Community Hertsmere, Allum Lane, Elstree	£9,810 to provide refurbishment and increased security works to existing head office.	A number of services are provided including support services for older people, facilitating various meetings and events around health and wellbeing within the community and at higher level, group support resources for new community groups and ongoing information and advice on everything from funding to social media for existing groups. It is also home to the Hertsmere Volunteer Centre, providing support and guidance for those who want to become volunteers and/or recruit volunteers. The proposed works would include new	The submitted documents state that an application has been submitted to Elstree and Borehamwood Town Councils CIL fund and Elstree, Borehamwood and District Community Association (EBDCA) for the difference between the grant application and full costs of required works. These alternative means of funding should be explored. The bid is therefore unsuccessful.	Elstree and Borehamwood

			flooring, an alarm and access control entry system, some redecoration work, insulation to the roof, relocation of a network cabinet and the installation of external signage.		
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Withdrawn bid

Ref	Organisation	Details of project	Bid content	Panel Recommendation	Town/Parish Council
PB5	Mount Grace School, Church Road, Potters Bar	£50,000 to create a new reception area to serve sports hall	<p>Mount Grace School is a mixed academy school located on Church Road in Potters Bar and seeks funding of £2.1 million to provide a reception area for the sports hall. The proposed reception area of the project would cost approximately £50,000. The school currently has 100% funding for the sports hall with ICT classroom, but no funding for the proposed reception area.</p> <p>Mount Grace School have secured funding for a new purpose built 3 court sports hall with an ICT classroom to enhance teaching of physical education at the school. The new structure would replace the existing girl's gym and changing rooms, however this does not provide an enhanced facility for community use.</p> <p>Mount Grace seeks to provide the following:</p> <ul style="list-style-type: none"> An additional badminton court to provide increased flexibility of accessible sports for the community; 	The school has considered and secured various means of funding towards the total project cost of 2.1 million. The proposed facility would create a new reception area to provide a direct link so that the building could be independently accessed. It is therefore considered that the proposed reception area would provide an immediate wider benefit to the local community. The bid was deferred by the Panel at the meeting on 4 th October, however was formally withdrawn by the applicant on 22 October 2018.	Unparished

			<ul style="list-style-type: none"> • An activity studio which would provide dance, drama and fitness classes and could be used for activities such as holiday clubs, meetings, children's parties and community fitness classes for all ages; • A community reception area with associated rooms, first aid room, staff office, level access, changing areas and foyers; • External works including car parking, marking, external security lighting and fencing. <p>The proposed facilities would meet the needs for the school whilst also providing sports facilities for use by the local community and surrounding areas.</p>		
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(b) LARGER SCALE BIDS (November CILIP)

Successful Bids

Ref	Organisation	Details of project	Bid content	Panel Assessment	Town/ Parish Council
EB6	Elstree University Technical College, Studio Way, Borehamwd	£550,000 to erect perimeter fencing with a safe hard play area and amended vehicular access TOTAL COST £815,000	There is no existing boundary treatment and it is therefore difficult to keep intruders out and retain vulnerable children inside. Additionally, the existing surfacing materials and vehicular access are unsafe with no pedestrian access or turning circle for delivery vehicles. The erection of perimeter fencing to the	The bid meets the criteria outlined within the assessment process. The bid is required for a local community project. The project would provide valuable refurbishment to upgrade existing facilities for community use, including an external play area and soft landscaping to	Elstree and Borehamwood

Ref	Organisation	Details of project	Bid content	Panel Assessment	Town/ Parish Council
			front of the site would allow for the creation of safe recreational and PE space as well as adequate landscaping. A safe vehicular access would also be provided to serve car pools and deliveries as well as improved pedestrian egress.	improve the public realm. The bid is therefore supported for 50% funding at £275,000.	
EB14	Community Hertsmere, Aycliffe Road, Borehamwd	£297,250 to allow the erection of a community shed TOTAL COST £390,000	Studies have identified that community sheds and other gendered interventions provide a number of benefits for individuals, including the acquisition of new skills, sharing of knowledge, personal achievement, community engagement and the opportunity to meet and interact with others. It is considered that there is a shortage of this kind of facility within the Borough and that the project would therefore fill a gap in the provision for men who can be encouraged to engage with their community through practical and creative tasks as identified by local residents linked to Community Hertsmere. Some means of funding have been secured.	The bid meets the criteria outlined within the assessment process and would provide a new community asset for long term community benefit. The bid is therefore supported.	Elstree and Borehamwood
EB15	Community Hertsmere, Leeming Road, Borehamwd	£51,625 to serve the refurbishment of existing community shop. TOTAL COST £58,100	This would include replacing, repairing and upgrading some of the existing fixtures and fittings of the shop as well as a rear extension to provide further accommodation to host various activities for members of the community such as meetings, social activities, training and one-to-one support and mentoring. Some means of funding have been	The bid meets the criteria outlined within the assessment process and would provide improved facilities including new floorspace and improvements to the public realm. The bid is therefore supported.	Elstree and Borehamwood

Ref	Organisation	Details of project	Bid content	Panel Assessment	Town/ Parish Council
			secured.		

Unsuccessful Bids

Ref	Organisation	Details of project	Bid content	Panel Assessment	Town/Parish Council
EB17	Hertswood Academy, Cowley Hill, Borehamwd	£253,983 to provide external sports facilities. TOTAL COST £253,983	<p>The school is currently being reconstructed and as part of the proposed works additional playing and sports fields are required to be used principally by the 1400 pupils at the Academy (1650 by September 2018); however these would also be available for use by the wider community. The proposals would complement the existing MUGA (Multi Use Games Area) facility on site and the new modern sports centre (currently under construction to replace the previously demolished Hertswood Sports Centre).</p> <p>The previous sports centre was widely used by the community over the last 20 years and the MUGA has been in daily use since 2010, however the site has lacked in good quality external grass pitches. The proposed playing and sports fields and pitches would therefore provide a new and improved community facility which would help to meet the demand from the local population.</p> <p>The existing fields are badly drained and damaged over time by wildlife thereby resulting in a severely restricted use. This</p>	The bid fails to meet the criteria outlined within the assessment process and thus is unsuccessful for funding and should be provided as part of their on-site planning obligations under ref. 14/1766/FUL (demolition of the existing school and sports centre buildings in a phased manner and erection of a new Academy (Use Class D1) covering 12,005 sqm floor area, incorporating a new Theatre and Sports Centre fronting Cowley Hill). However the Panel have requested that the bid is deferred and a new one submitted for consideration.	

			<p>is due to a combination of factors including heavy clay soils and local topography whereby following heavy or persistent rain, fast flowing water runs off slopes from Well End and Cowley Hill causing sports and playing fields to become waterlogged and unusable generally between October and April.</p> <p>The Academy seeks to provide:</p> <ul style="list-style-type: none"> • first rate, safe, well drained outdoor pitches that can be used for PE (athletics, rugby, hockey) curriculum delivery by 1400-1650 Hertswood Academy students and approx. 1200 local primary school pupils for more than the 4 months p.a. than is currently possible. Drainage and sand-banding works to be undertaken to make the land useable for the purposes above. (Agronomist report attached); • additional community benefit through greater community access to and enjoyment of improved sport and recreational facilities at the new Academy with facilitated access outside of school hours across the year; • an affordable resource to help combat negative health issues - including holiday childcare sports to assist working parents. <p>Given, the site constraints, it is not considered that the community use of</p>		
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			<p>external sports facilities has been feasible and therefore the proposed works would allow an opportunity to provide the local community with a secure, staffed and supervised outdoor sports facility to complement the new and broad ranging sports centre, which would be part of the school build.</p> <p>There have been popular community sports facilities on site for 20 years but, based on recent enquiries received, there is a perceived local deficiency of green facilities with adjoining indoor space, in particular to serve North Borehamwood. With new housing developments along Shenley Road, Elstree Way and Studio Way, many without their own gardens, this will bring a valuable green resource into community use.</p>		
EB19	Hertfordshire County Council, Pegs Lane, Hertford	<p>£268,360 to accommodate feasibility work to support a potential new 2FE primary school site in Borehamwood</p> <p>TOTAL COST £268,360</p>	<p>Hertfordshire County Council (HCC) is the local education authority and is subject to a number of statutory duties and responsibilities including:</p> <ul style="list-style-type: none"> - Promoting high standards of education; - Planning and commissioning school places in its local authority area; - Extending diversity and choice; - Co-ordinating admissions in the normal admissions round for all maintained and academy schools; and - Resourcing the shared maintenance, improvement to, 	The bid fails to meet the criteria outlined within the assessment process and thus is unsuccessful for funding.	Elstree and Borehamwood

			<p>and provision of, the built school environment, and securing value for money.</p> <p>The County Council has a duty to secure sufficient school places in its area, ensuring that every child has access to a school place. The County Council fulfils these planning responsibilities by forecasting the demand for school places in order to identify an appropriate balance between supply and demand. It negotiates the right number of places on an annual basis, whilst in parallel undertaking longer term strategic planning.</p> <p>HCC has identified a need for a new 2FE primary school to support growth in Borehamwood and this is supported through the adopted development plan. The opportunity to secure an alternative site (to the allocated site) north of Borehamwood (Cowley Hill) has been identified. In order to confirm the suitability of the site, HCC would request funding to undertake RIBA Stage 1 to 3 feasibility work.</p> <p>In order for HCC to determine the suitability of an alternative site (an alternative to the allocated site), feasibility work would need to be completed. Once the final site for the school has been agreed, delivery of the project would commence. A new 2FE primary school would likely cost in the region of £9m and a significant funding gap would need to be</p>		
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			bridged to deliver the project.		
AL4	Red House Surgery, Watling Street, Radlett	£320,000 to provide second floor extension for additional consulting rooms TOTAL COST £320,000	The catchment area of the surgery is Radlett, Shenley, Bricket Wood, Borehamwood and Park Street. The existing practice is under pressure to provide medical services to patients due to the lack of consulting space. There are several new housing developments within the practice area at Park Street, Bricket Wood, Shenley, Radlett and parts of Borehamwood and thus the potential rise in patient numbers would increase the capacity to approximately 2,000 patients. The increased patient numbers would therefore require an expansion of the surgery to serve the growing demand as the existing premises do not currently have adequate consultation space to accommodate. The surgery would employ an additional GP to meet the growing needs, including a small second floor extension to create an additional 1-2 consulting rooms	The bid fails to meet the criteria outlined within the assessment process and thus is unsuccessful for funding.	Aldenham

(c) SUMMARY OF HERTSMERE LEISURE BIDS

Ref	Organisation	Details of project	Bid content	Panel Recommendation	Town/ Parish Council
BU2	Bushey Grove Leisure Centre, Aldenham Road, Bushey	£20,000 to upgrade gymnastics equipment to include bouncy castle, air tumble run, floor bars, soft play equipment, crash mats and vaulting box.	The majority of the existing gymnastics equipment is more than 15 years old and up to 300 children a week are enrolled onto the gymnastics programme at the centre, which therefore could encourage	The bid meets the criteria outlined within the assessment process. The bid is required for a local community project. The	Unparished

		TOTAL COST £20,000	more membership and offer improved facilities to everyone.	project would provide valuable refurbishment to upgrade existing facilities for community use. The bid is therefore supported.	
BU3	Bushey Grove Leisure Centre, Aldenham Road, Bushey	£100,000 to provide an interactive training studio exercise concept (PRAMA) TOTAL COST £100,000	PRAMA is an immersive and interactive training studio exercise concept with the use of sound, lights, floors and walls. This would serve a wide range of users of varied age and abilities, including disabled users.	The bid meets the criteria outlined within the assessment process. The bid is required for a local community project. The project would provide valuable refurbishment to upgrade existing facilities for community use. The bid is therefore supported.	Unparished
PB1	Furzefield Centre, Mutton Lane, Potters Bar	£100,000 to provide facility upgrade and additional swim equipment TOTAL COST £100,000	The Furzefield Centre was constructed in June 1968 and offered a range of activities and services accessible for the local community, including a 33m swimming pool, moveable boom pool and teaching pool swim activities with an active participation of 190-thousand attendances per year (2017), this is 41% of the overall footfall for the Centre. The male and female group changing facilities, used by families and schools and pool hall are the original facilities from when the pool was refurbished in 1998. Currently there is 1 disabled changing facility The facility upgrade would entail necessary improvements to the existing pool hall and changing facilities. This would include; storage areas for equipment on poolside, secure window panels to the outside, upgraded group changing rooms providing changing facilities for parents and bespoke disabled	The bid meets the criteria outlined within the assessment process. The bid is required for a local community project. The project would provide valuable refurbishment to upgrade existing facilities for community use. The bid is therefore supported.	Unparished

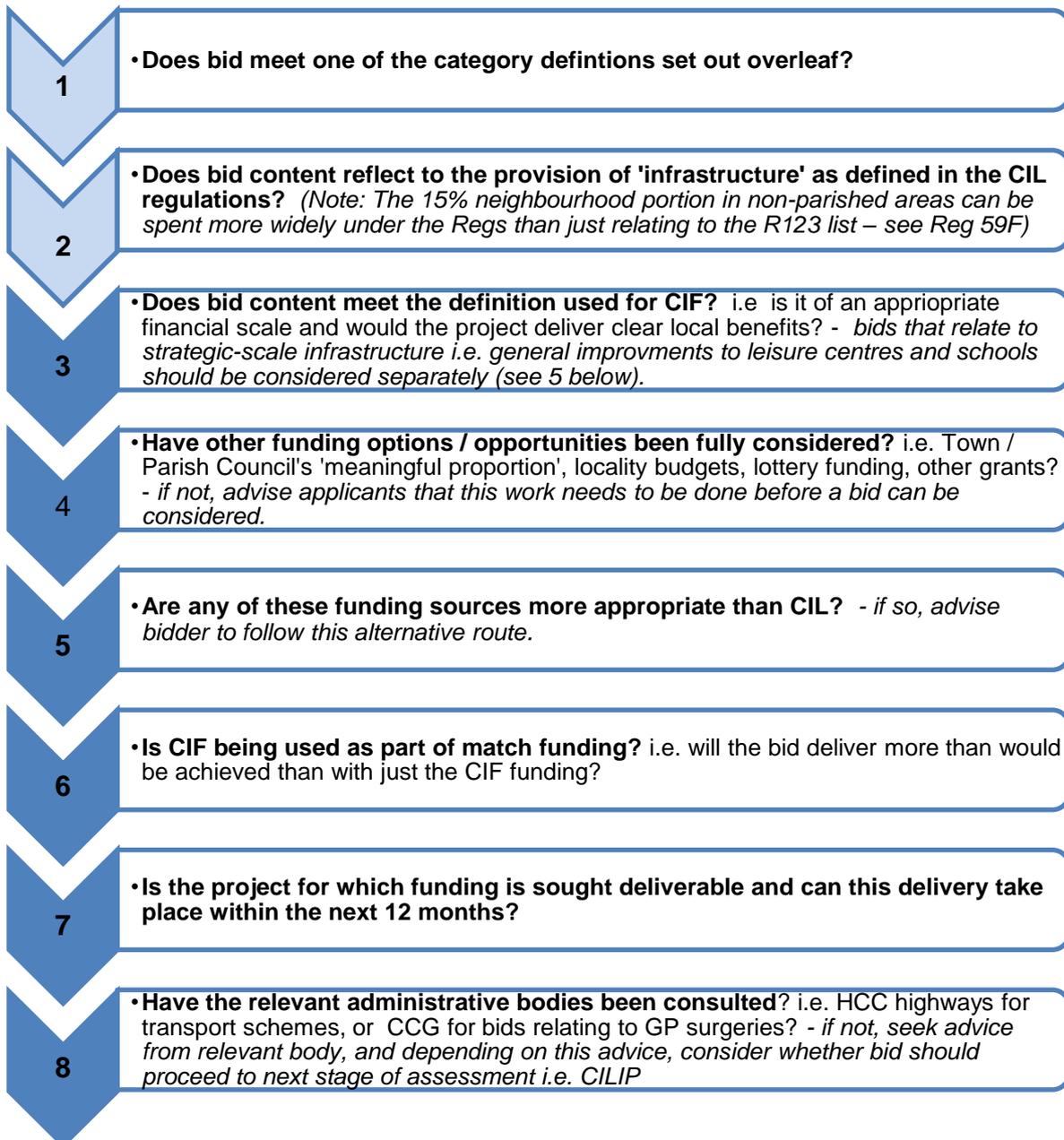
			<p>changing facilities.</p> <p>Secondly, additional water based equipment is required to serve local clubs, schools and organisations to deliver increased opportunities to the local community. The equipment would include aqua spin bikes, water safety aids, swim toys, running belts, flippers, snorkelling equipment, floats, ropes, canoe polo equipment, lifesaving and waster safety equipment.</p> <p>The new equipment would support the delivery of Royal Life Saving Society accredited Life Saving Skills sessions, swim safety talks to local schools, Amateur Swimming Association (ASA) Rookie Lifeguard courses, ASA fundamental water skills sessions for 0-10 year olds, water based fitness sessions including Aqua Spin and Swim fit, swim based sessions for mature adults, fun float sessions for children, relaxation sessions, snorkelling and enhanced disability focussed sessions.</p>		
PB7	Wyllyotts Theatre, Wyllyotts Place, Potters Bar	£30,000 to provide a multipurpose function room TOTAL COST £30,000	This is a theatre and community centre owned by the Council. The bid would serve sliding partition doors so that in addition to operating as a private room which can be hired out separately, the space could also be opened out to become part of the existing foyer. The room in question was previously used an office, however the existing used by HBC and Community Hertsmere can be relocated upstairs or continue to use the	The bid meets the criteria outlined within the assessment process. The bid is required for a local community project. The project would provide valuable refurbishment to upgrade existing facilities for community use. The bid is therefore supported.	Unparished

			<p>new multi-purpose room.</p> <p>Since incorporating the 50+ activity programme Wyllotts rooms have become much busier and the rooms are full with Falls Prevention classes, Chair Based Exercises and other activities.</p> <p>The redeveloped space, which is currently an empty office, would accommodate even more activities for the older customers.</p> <p>In the evenings the doors can slide open and the foyer space be can increased. The foyer space is currently too small for the 420 seater theatre. With increased space we can create a better pre-show ambience with adequate seating.</p> <p>The project is needed to address the following issues:</p> <ul style="list-style-type: none"> • To provide more foyer space at the theatre • Provide an additional room for community activities • Bring the facilities up to date • Make better use of a currently under-utilised area • Attract new hirers • Allow the theatre to expand pre-show catering and drinks provision which is vital for the income and sustainability of this community venue 		
PB8	Wyllotts Theatre,	£18,000 to provide a sliding scale	The bid would provide new staging with		Unparished

	Wyllyotts Place, Potters Bar	<p>proscenium arch and dance stage floor</p> <p>TOTAL COST £18,000</p>	<p>sliding stage proscenium arch, which would address the following matters:</p> <ul style="list-style-type: none"> • To make the stage space more flexible; • Allow more imaginative use of the stage and the venue; • Allow different types of performances; • Bring the facilities up to date; • Allow better sight lines for the audience – particularly those in wheelchairs; • Attract new hirers and new audiences. 	<p>The bid meets the criteria outlined within the assessment process. The bid is required for a local community project. The project would provide valuable refurbishment to upgrade existing facilities for community use. The bid is therefore supported.</p>	
EB10	The Venue, Elstree Way, Borehamwd	<p>£67,000 to provide a drowning detection system (Angel Eye)</p> <p>TOTAL COST £67,000</p>	<p>This is a leisure facility owned by the Council. It features both a main pool and a teaching pool. There are currently many community activities based at the centre including free public swimming, fitness swimming, disabled swimming clubs, school galas, junior fun swim, general lane swimming, aqua aerobics and swimming lessons.</p> <p>The drowning detection system has been designed and developed to significantly reduce the risk of drowning and increase the safety of users. The system is not intended to replace the use of life guards, however provides a technological aid to help with the early detection of pool users in potential difficulty and thus serves as an additional layer of security. The design of the existing pool results in the deep end being subject to solar glare and therefore</p>	<p>The bid meets the criteria outlined within the assessment process. The bid is required for a local community project. The project would provide valuable refurbishment to upgrade existing facilities for community use. The bid is therefore supported.</p>	Elstree and Borehamwood

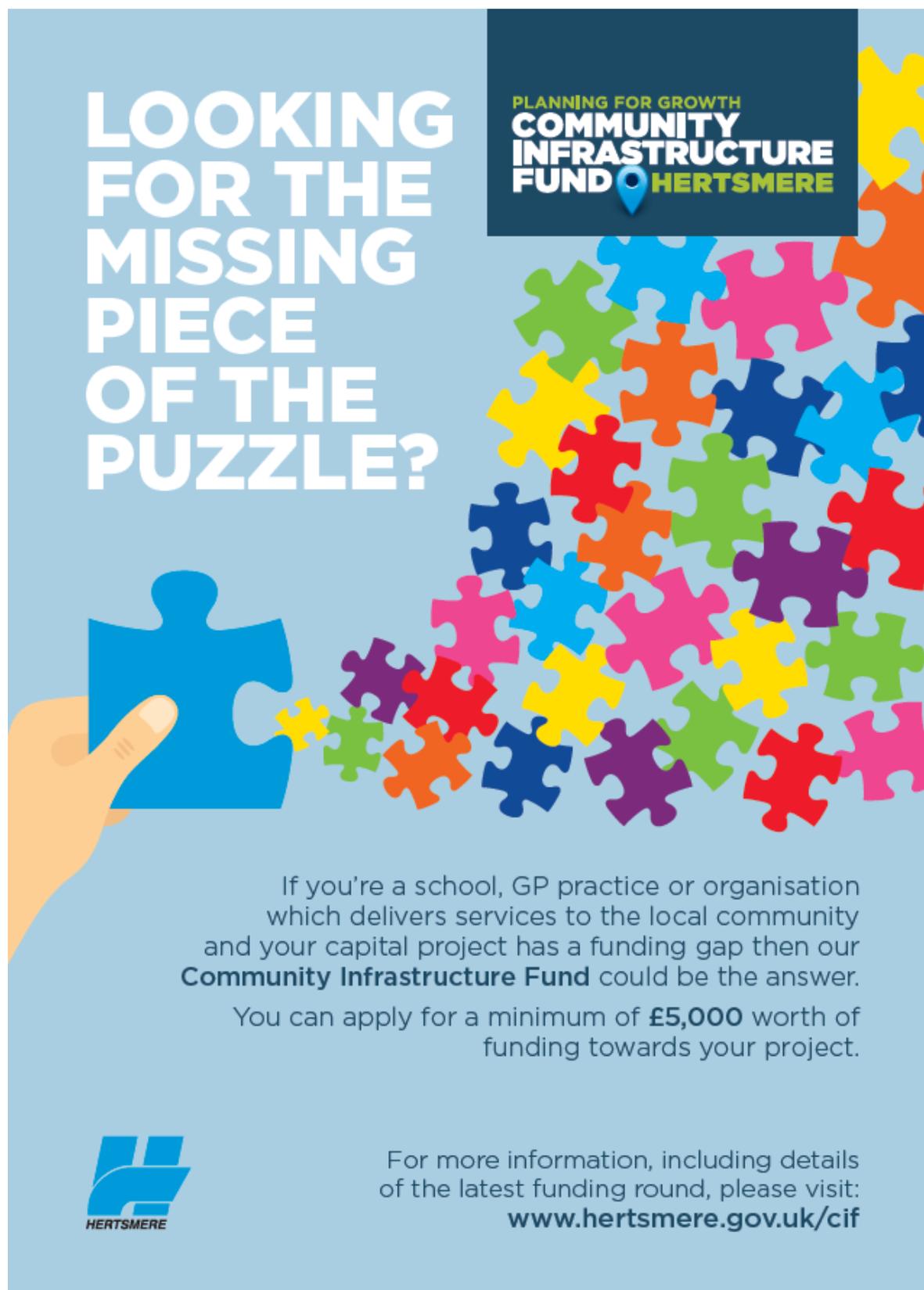
			<p>this can be challenging to lifeguards as it weakens their visibility and surveillance.</p> <p>The project could be match funded with Hertsmere Leisure's committed investment of 5 million across the Borough.</p> <p>Some funding has been confirmed for various projects by Hertsmere Leisure Trust.</p>		
EB11	The Venue, Elstree Way, Borehamwd	<p>£107,000 to provide an 8 piece eGym facility</p> <p>TOTAL COST £107,000</p>	<p>The 8 piece eGYM facility would be provided within the newly refurbished health and wellbeing studio. eGYM is a state of the art fitness equipment which has been proven to increase engagement, improve exercise adherence and attract new demographics</p> <p>The project could be match funded with Hertsmere Leisure's committed investment of 5 million across the Borough.</p> <p>Some funding has been confirmed for various projects by Hertsmere Leisure Trust.</p>	<p>The bid meets the criteria outlined within the assessment process. The bid is required for a local community project. The project would provide valuable refurbishment to upgrade existing facilities for community use. The bid is therefore supported.</p>	Elstree and Borehamwood
EB18	Park Events, 96 Shenley Road, Borehamwd	<p>£44,275.19 to provide an equipment upgrade</p> <p>TOTAL COST £44,275.19</p>	<p>The Motivate Team (part of Hertsmere Leisure) provide large scale community events in parks and open spaces within Hertsmere, which include rainbow runs, movies in the park and music festivals. The funds would allow equipment for events to be purchased, rather than hired and therefore would give increased flexibility to guarantee the popular events,</p>	<p>Currently the Trust applies for community grants and Ward Improvement Initiative Scheme (WIIS) funding to hire equipment to support events. It is therefore considered that the bid meets the criteria outlined within the assessment process and would provide a new community asset</p>	Elstree and Borehamwood

			<p>which are currently not occurring due to lack of equipment and funding.</p> <p>The funds would therefore allow equipment for events to be purchased, rather than hired and therefore would give increased flexibility to guarantee the popular events, which are currently not occurring due to lack of equipment and funding.</p> <p>The project could be match funded with Hertsmere Leisure's committed investment of 5 million across the Borough.</p>	<p>for long term community benefit. The bid is therefore supported.</p>	
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CIF Officer assessment process

All bids must pass all 8 assessment stages in order to be passed to CILIP for consideration.

Community Infrastructure Fund Flyer (issued March 2018)



LOOKING FOR THE MISSING PIECE OF THE PUZZLE?

**PLANNING FOR GROWTH
COMMUNITY INFRASTRUCTURE FUND HERTSMERE**

If you're a school, GP practice or organisation which delivers services to the local community and your capital project has a funding gap then our **Community Infrastructure Fund** could be the answer.

You can apply for a minimum of **£5,000** worth of funding towards your project.

For more information, including details of the latest funding round, please visit:
www.hertsmere.gov.uk/cif



HERTSMERE

WHAT IS THE COMMUNITY INFRASTRUCTURE FUND?

CIF is money earmarked for improving facilities and services across Hertsmere. It has been collected from developers of all kinds of new homes and other properties. We're looking for innovative ways the money could be used.

WHAT SORT OF PROJECTS ARE WE LOOKING FOR?

We accept applications for funding towards the 'provision, improvement, replacement, operation and maintenance' of a range of infrastructure. Examples of projects are: extending or improving schools or health centres, improving disabled access into buildings or providing sports and leisure facilities for young people. The full list is available on our website www.hertsmere.gov.uk/cif

WHAT KIND OF ORGANISATIONS CAN APPLY?

Any organisation responsible for providing infrastructure and services which benefit the local community.

HOW DO YOU DECIDE WHETHER TO AWARD THE FUNDING?

Our Executive decides how the funding is allocated, based on recommendations from an investment panel. The panel is a cross-borough, cross-party group



of councillors representing each of the borough's main settlements.

HOW CAN WE APPLY FOR FUNDING?

In the first instance, early expressions of interest can be discussed with our planning and economic development team on **020 8207 2277** or by emailing local.plan@hertsmere.gov.uk

Once an enquiry has progressed sufficiently, applications must be submitted via the application form from www.hertsmere.gov.uk/cif

WHAT ELSE DO WE NEED TO BE AWARE OF BEFORE SUBMITTING AN APPLICATION?

A full list of the criteria by which applications are assessed is available to read in our **Allocating and Spending the Community Infrastructure Levy in Hertsmere** guide, which you can download from www.hertsmere.gov.uk/cif

PLEASE NOTE:

We are particularly interested in projects which are at an advanced stage of preparation with planning permission in place, where required. The fund is intended to help address shortfalls in delivering infrastructure improvements as well as securing cross-funding from other sources.