



HERTSMERE BOROUGH COUNCIL
Standards Committee
Agenda

THURSDAY, 3 APRIL 2014 AT 6.00 PM

COMMITTEE ROOMS A AND B, CIVIC OFFICES, ELSTREE WAY, BOREHAMWOOD

Hertsmere Borough Councillors

Councillor P Knell (Chairman)
Councillor R Butler
Councillor Kieran

Councillor J West (Vice Chairman)
Councillor Donne

Enquiries about this Agenda to:

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YOU CAN LOOK AT A PAPER COPY OF THE NON-CONFIDENTIAL COMMITTEE AGENDA AND REPORTS OF OFFICERS AT LEAST FIVE WORKING DAYS BEFORE THE MEETING AT:
The Civic Offices, Elstree Way, Borehamwood.

YOU CAN LOOK AT AN ELECTRONIC VERSION OF THE NON-CONFIDENTIAL COMMITTEE AGENDA AND REPORTS OF OFFICERS AT LEAST FIVE WORKING DAYS BEFORE THE MEETING AT:
The Council's Area Office at Bushey Centre, High Street, Bushey,
The Council's Area Office at The Wyllyotts Centre, Darkes Lane, Potters Bar,
Aldenham Parish Council Offices, Aldenham Avenue, Radlett; and
all County Council libraries in Hertsmere.

Background papers used to prepare reports can be inspected at the Civic Offices, on request
The unconfirmed Minutes of meetings are usually available to look at seven working days after the meeting.

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CONTACT DEMOCRATIC SERVICES ON 020 8207 7483 OR 020 8207 7806 FOR ANY FURTHER ADVICE.

Chief Executive
Civic Offices
Elstree Way
Borehamwood
Herts WD6 1WA

URGENT LATE BUSINESS

Members are requested to notify the Democratic Services Officer of any additional urgent business which they wish to be discussed by the Committee following the matters set out on either the Part I or Part II Agenda, so that their request can be raised with the Chair. Under the Access to Information Act 1985, Members must state the special circumstances which they consider justify the additional business being considered as a matter of urgency.

1. COMMUNICATIONS AND APOLOGIES

- (a) Communications (if any) relating to business on the agenda.
- (b) Apologies for absence.

2. DECLARATIONS OF INTEREST (IF ANY)

Members are required to declare any Disclosable Pecuniary Interests they or their spouse/partner have in any matter which is to be considered at this meeting. Members must also declare any other pecuniary or non-pecuniary interests they have in any matter to be considered at this meeting. The responsibility for declaring an interest rests solely with the member concerned.

Members must clearly state to the meeting the existence and nature of any Disclosable Pecuniary Interest, other pecuniary interest or non-pecuniary interest and the agenda item(s) to which it/they apply.

Disclosable Pecuniary Interests are prescribed by the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows:

a. Employment, office, trade, profession or vocation

Any employment, office, trade, profession or vocation carried on for profit or gain.

b. Sponsorship

Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by a member in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

c. Contracts

Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and

the relevant authority— (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.

d. Land

Any beneficial interest in land which is within the area of the relevant authority.

e. Licences

Any beneficial interest in land which is within the area of the relevant authority.

f. Corporate tenancies

Any tenancy where (to the member's knowledge) - (a) the landlord is the relevant authority; and (b) the tenant is a body in which the relevant person has a beneficial interest.

g. Securities

Any beneficial interest in securities of a body where – (a) that body (to the member's knowledge) has a place of business or land in the area of the relevant authority; and (b) either (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

In cases of Disclosable Pecuniary Interest, Members must withdraw from the meeting room while the matter is being considered.

3. **MINUTES**

To confirm and sign the minutes of the meeting of the Committee held on 2 October 2013.

ATTACHED
(Pages 7 - 10)

In accordance with the Constitution no discussion shall take place upon the minutes, except upon their accuracy.

4. **WHISTLEBLOWING POLICY**

This report informs the Committee that a review of the Whistleblowing Policy is to take place and draws attention to the recommendations of the Whistleblowing Commission on such policies.

ST/14/02
(Pages 11 - 22)

5. **REGISTER OF MEMBERS' INTERESTS**

Report ST/14/01 provides advice to the Committee on the annual return of Register of Members' Interests forms.

ST/14/01
(Pages 23 - 24)

6. **ROLE OF THE INDEPENDENT PERSON**

The Council has appointed an Independent person, a relatively new position introduced by the Localism Act 2011. Experience among Independent persons has been shared and the findings of that meeting are detailed in the document at agenda item 6. The Committee is asked if any of the recommendations should be taken up by Hertsmere.

ATTACHED
(Pages 25 - 36)

7. **ANNUAL REVIEW OF THE OPERATION OF THIS COMMITTEE.**

At the last meeting of this Committee in the 2013/14 Municipal Year, it is asked to consider the role it performs for the Council and whether or not any aspect of its operation should be changed.

8. **ANY OTHER NON-CONFIDENTIAL BUSINESS WHICH THE CHAIRMAN CONSIDERS URGENT**

In accordance with S100B(4) of the Local Government Act 1972, amended by the Access to Information Act of 1985, no urgent business may be raised unless it has been approved by the Chairman. The item and reason for urgency must be announced at the start of the meeting.

9. **DATE OF THE NEXT MEETING.**

The next meeting of this Committee is scheduled to take place on 23 June 2014 at 6 p.m. in the Civic offices, Elstree Way, Borehamwood.

Civic Offices,
Elstree Way
Borehamwood
HERTS WD6 1WA

26 March 2014.

